

**BERWICK-UPON-TWEED TOWN COUNCIL**

**To: ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **TUESDAY 7 SEPTEMBER at 6.00 pm.**

**The Agenda for the meeting is set out below.**



**Town Clerk**

**1 September 2010.**

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**A G E N D A**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 15 June 2010.

**3. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**4. DISCLOSURE OF INTERESTS**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

**5. AUTHORISATION OF PAYMENTS**

To authorise payments on behalf of the Town Council – **(Attachment A)**.

**6. STATEMENT OF RECEIPTS AND PAYMENTS**

To note receipts and payments to date – **(Attachment B)**.

**7. INTERNAL AND EXTERNAL AUDITS 2009 – 2010**

To receive a report on internal and external audits for the year ending 31 March 2010.

**8. OFFICE PREMISES**

To receive an update on the proposed move to new office premises, agreed in principle under delegated authority.

**9. DELEGATED DECISIONS**

To note decisions on expenditure made under delegated authority (to be tabled).

**10. FINANCIAL ISSUES RAISED BY OTHER COMMITTEES**

To consider any proposals made by the Events and Environment and Regeneration Committees and the budgetary implications (play areas; environmental schemes; The New Road; and grant applications exceeding £500).

**11. FORWARD PLAN**

To consider the proposed Forward Plan for the Town Council in advance of the consideration of budgets for 2011-2012 – **(Attachment C)**.

**12. APPOINTMENTS TO OUTSIDE BODIES**

To consider any requests for representation on outside bodies.

**13. DATE OF NEXT MEETING**

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Tuesday, 9<sup>th</sup> November 2010 in the Ante-Room, Town Hall.

**MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:**

**Councillors A Bowlas, I Hunter, J Robertson, F Simpson and J Waterhouse.**