

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 7 SEPTEMBER 2015 at 6.00 pm.**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

1 September 2015

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### OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 13 July 2015.

**3. DISCLOSURES OF INTEREST**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**5. CYCLE RACKS AT MEGS MOUNT**

To buy and install cycle racks at Megs Mount (**Appendix A**).

**6. CHARTER MARKET VIABILITY**

To receive an update from Cllr Dixon on Charter Market viability.

**7. CYCLE ROUTE SIGNAGE**

To agree quotes for placing the Cycle Route Totem Pole at Huds Head (**Appendix B**).

**8. COAT OF ARMS**

To consider granting approval to use the Berwick-upon-Tweed Coat of Arms (**Appendix C**).

**9. AUTHORISATION OF PAYMENTS AND ORDERS**

To authorise payments on behalf of the Town Council (**Appendix D**).

**10. APPROVAL OF PLANNED EXPENDITURE**

To authorise the ordering of goods and services on behalf of the Town Council:

**11. NEIGHBOURHOOD PLAN**

Approval of Travel Expenses up to £300 for planning consultant regarding Neighbourhood Plan.

**12. AUDIT AND OTHER WORK**

To receive an update on audit and other work to be carried out (**Appendix E**).

**13. FINANCIAL DECISIONS MADE BY OTHER COMMITTEES**

To consider financial decisions made by other committees.

**14. APPLICATIONS FOR FINANCIAL ASSISTANCE**

To consider applications for financial assistance (**Appendix F**).

To consider grants made by other Committees.

**15. DATE OF NEXT MEETING**

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 12th October 2015.

**Private Session**

**A Formal Resolution is required to exclude the press and public during the discussion of the following agenda item , which includes issues of a personal and confidential nature.**

**16. SERGEANT-AT-MACE'S SALARY**

To note the decision of the Staffing Committee regarding the Sergeant-at-Mace's salary and to backdate as appropriate.

**MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:**

**Councillors H Bettison, D Blackburn, I Dixon, A Forbes, A Gibson, G Hill, G McLean,  
G Roughead and C Seymour**