

**BERWICK-UPON-TWEED TOWN COUNCIL**

*Private and Confidential meeting starting at 5.15pm*

**To: ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

*You are hereby requested to attend a Councillor only meeting to discuss the Draft Budget to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 8 FEBRUARY 2016 at 5.15 pm.***

**To: ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 8 FEBRUARY 2016 at 6.00 pm.**

The Agenda for the meeting is set out below.

*Stojens*

Assistant to the Clerk

1 February 2016

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**OPEN SESSION**

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**A G E N D A**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 11 January 2016.

**3. DISCLOSURES OF INTEREST**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are

reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**5. AUTHORISATION OF EXPENDITURE AND ORDERS**

To authorise payments on behalf of the Town Council (**Appendix A**).

**6. APPROVAL OF THE DRAFT BUDGET**

Approval of the Town Council's draft budget for 2016/2017 (**Appendix B**).

**7. LOCAL COUNCILS: FUTURE AUDIT ARRANGEMENTS**

To consider joining the new future audit arrangements (**Appendix C**).

**8. VISIT BERWICK LEAFLET 2016**

Approval of 2016 Visit Berwick leaflet production (**Appendix D**).

**9. TEENAGE MARKET**

To consider/approve a teenage market for Berwick (**Appendix E**).

**10. ESTIMATES / VALUATION OF PLAY PARK LAND**

To discuss - The Land Registry form asks for a valuation to ascertain the Land Registry fee payable, valuations are required although an estimate may suffice rather than the expense of instructing formal valuations.

**11. TWEEDMOUTH WAR MEMORIAL**

To approve quote for work required (**Appendix F**).

**12. VICTORIAN FOUNTAIN**

To receive an update on the Victorian Fountain (**Appendix G**).

**13. SEATS IN BERWICK-UPON-TWEED**

Approval and maintenance work for seats in Berwick-upon-Tweed (**Appendix H**).

**14. COUNCILLOR TRAINING**

To approve costs for Councillor training on 27<sup>th</sup> February 2016: £300 – Councillor G Hill.

**15. SLCC**

To approve the SLCC membership renewal of the Assistant to the Clerk (£167) and Finance Officer (£131).

**16. BERWICK TOWN CENTRE CCTV**

To receive a verbal update from Cllr P Hodgson on the current situation.

**17. RIDING OF THE BOUNDS**

The way forward and also approval of a grant to Riding of the Bounds (**Appendix I**).

**18. APPLICATIONS FOR FINANCIAL ASSISTANCE**

To consider applications for financial assistance (**Appendix J**).

To consider grants made by other Committees (none to consider).

**19. DATE OF NEXT MEETING**

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 7th March 2016.

**MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:**

**Councillors H Bettison, I Dixon, A Forbes, A Gibson, K Graham, G Hill, P Hodgson, G McLean, G Roughead and C Seymour**