

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby summoned to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 9 NOVEMBER 2009 at 6.30 pm.**

The Agenda for the meeting is set out below.

Town Clerk

4 November 2009

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 7 September 2009.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

5. COMPLETION OF AUDIT

To note, as required, the completion of audit for the financial year ending 31 March 2009.

6. AUTHORISATION OF PAYMENTS

To authorise payments on behalf of the Town Council – (**Attachment A**)

7. FINANCIAL REPORT

To note receipts and payments to date – (**Attachment B**).

8. BUDGET PLANNING FOR 2010-11

To consider issues for consideration in the budget planning process for 2010-11.

9. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on 14 December 2009.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors A Bowlas, I Hunter, J Robertson, F Simpson, J Waterhouse