

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 9 NOVEMBER 2015 at 6.00 pm.**

The Agenda for the meeting is set out below.

Stojens

Assistant to the Clerk

2 November 2015

OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 12 October 2015.

3. DISCLOSURES OF INTEREST

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

4. REQUEST FOR DISPENSATION

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

5. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments on behalf of the Town Council (**Appendix A**).

6. APPROVAL OF PLANNED EXPENDITURE

To authorise the ordering of goods and services on behalf of the Town Council (if required).

7. COUNCILLORS GUIDANCE GRANT APPLICATIONS

Councillors guidance on grant applications (**Appendix B**).

8. BUDGET SETTING

To discuss/approve the Town Council's budget/precept for 2016/2017 (**Appendix C**).

9. SPITAL PUBLIC CONVENIENCES

To consider if Berwick Town Council will pay to keep Spital Public Conveniences open (**Appendix D**).

10. PRIOR PARK CHRISTMAS TREE

To consider a request from Cllr Graham to purchase lights for the Christmas Tree at Prior Park up to a value of £250.

11. REQUESTS FROM CLLR DAVID BLACKBURN FOR £15

- i. To consider a request from Cllr D Blackburn for expenses of £15 for a gift of flowers in relation to the Duke of Edinburgh guests.
- ii. That Berwick Town Council show their appreciation to the 10 visitors by sending them a gift / token at a budget overall cost of around £60.

12. LITTER BINS

Permission to order 4 new bins for Marygate, along with the 6 already arrived and budgeted for (**Appendix E**).

13. SERGEANT-AT-MACE'S JOB EVALUATION

To discuss and agree the Sergeant at Mace's Job Evaluation (**Appendix F**).

14. FINANCIAL DECISIONS MADE BY OTHER COMMITTEES

To consider financial decisions made by other committees.

15. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance.

To consider grants made by other Committees (none to consider).

16. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 7th December 2015.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

**Councillors H Bettison, D Blackburn, I Dixon, A Forbes, A Gibson, K Graham, G Hill,
P Hodgson, G McLean, G Roughead, C Seymour and G Smith**