

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend an extraordinary meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 13 JUNE 2011 at 6.30 pm.**

The Agenda for the meeting is set out below.



Town Clerk

6 June 2011

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 24 May 2011.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

5. RECEIPTS AND PAYMENTS

Revised statement of receipts and payments year ending 31 March 2011 (**Attachment A**)

6. 2010-11 ACCOUNTS

To approve the accounting statements for the year ending 31 March 2011 as required by the Audit Commission (**Attachment B**).

7. RISK ASSESSMENT

To consider revisions to Risk Assessment (**Attachment C**).

8. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Tuesday, 6 July 2011.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors A Bowlas, G Hill, I Hunter, J Robertson, F Simpson and J Waterhouse