


BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 15 DECEMBER 2014** at **6.00 pm**.

The Agenda for the meeting is set out below.



Town Clerk

8 December 2014

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meetings held on 22 September 2014 and 17 November 2014.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

5. REQUEST FOR DISPENSATION

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

6. AMENDMENT TO MEMBERSHIP OF COMMITTEE

To consider revising membership of the Committee.

7. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments on behalf of the Town Council (**Appendix A**).

8. STATEMENT OF EXPENDITURE AGAINST BUDGET

To note expenditure against budget (**Appendix B**).

9. RESPONSIBLE FINANCE OFFICER COVER

To consider cover for role of Responsible Finance Officer.

10. REPORT FROM THE EXTERNAL AUDITOR

To consider report from the external auditor (if available).

11. APPOINTMENT INTERNAL AUDITOR FOR 2015-16

To agree the appointment of the internal auditor for 2015-16.

12 BUDGET 2015-16

To consider the budget for 2015-16 (**Appendix C**).

13 COUNCIL TAX SUPPORT SCHEME

To receive a verbal report.

14 SECTION 106

To note the Section 106 monies due under current planning permissions (**Appendix D**).

15 FINANCIAL ISSUES RAISED BY OTHER COMMITTEES

To consider any issues raised by other committees requiring approval by the Finance and Resources Committee (**Appendix E**).

A Formal Resolution is required to exclude the press and public during the discussion of Appendix E, which include issues of a personal and confidential nature.

16 DECISIONS MADE UNDER DELEGATED AUTHORITY

To note and agree payments made under delegated authority (**Appendix F**).

17 DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 12 January 2015.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors G Hill, I Hunter, G Jones, J Robertson, G Roughead and C Seymour