

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 16 JUNE 2014 at 6.00 pm.**

The Agenda for the meeting is set out below.

Suea V. Rice

Town Clerk

9 June 2014

A G E N D A

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Committee for the 2014-15 municipal year.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. APPOINTMENT OF VICE CHAIRMAN

To appoint a Vice-Chairman of the Committee for the 2014-15 municipal year.

4. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 28 April 2014.

5. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

6. DISCLOSURES OF INTEREST

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

7. REQUEST FOR DISPENSATION

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

8. 2013-14 ACCOUNTS

To consider the draft annual return for the year ending 31 March 2014 prepared as required by the Audit Commission, together with the internal audit report, the final balance sheet, the income and expenditure account and the variance report required by the auditors (**Appendix A**).

9. SUMMARY OF RESERVES

To note the summary of reserves (**Appendix B**).

10. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments and orders on behalf of the Town Council (**Appendix C**).

11. STATEMENT OF EXPENDITURE AGAINST BUDGET

To note expenditure against budget (**Appendix D**).

12. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance, including those referred from the Events and Environment and Regeneration Committees (**Appendix E**).

13. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 21 July 2014.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors P Elliott, G Hill, I Hunter, G Jones, J Robertson, G Roughead, C Seymour and J Stephenson