

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 17 JUNE 2013 at 6.00 pm.**

The Agenda for the meeting is set out below.

Suea V. Rice

Town Clerk

10 June 2013

A G E N D A

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Committee for the 2013-14 municipal year.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. APPOINTMENT OF VICE CHAIRMAN

To appoint a Vice-Chairman of the Committee for the 2013-14 municipal year.

4. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 22 April 2013.

5. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

6. DISCLOSURES OF INTEREST

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

7. REQUEST FOR DISPENSATION

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).
- (ii) To consider requests for dispensation.

8. 2012-13 ACCOUNTS

To approve the draft annual return for the year ending 31 March 2013 as required by the Audit Commission (**Appendix A**).

9. SUMMARY OF RESERVES

To note the summary of reserves (**Appendix B**).

10. ADJUSTMENTS TO THE 2013-14 BUDGET

To note the adjustments to the 2013-14 budget (**Appendix C**).

11. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments and orders on behalf of the Town Council (**Appendix D**).

12. STATEMENT OF EXPENDITURE AGAINST BUDGET

To note expenditure against budget (**Appendix E**).

13. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance, including those referred from the Events and Environment and Regeneration Committees (**Appendix F**).

A Formal Resolution is required to exclude the press and public during the discussion of the following agenda items, which includes issues of a confidential nature.

14. PUBLIC TRANSPORT

To consider the proposal relating to transport services (**Appendix G**).

A Formal Resolution is required to re-open the meeting to the press and public for the remainder of the meeting.

15. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 22 July 2013.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors P Elliott, T Forrester, G Hill, I Hunter, J Robertson, G Roughead, J Stephenson