

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 27 APRIL 2015 at 6.00 pm.**

The Agenda for the meeting is set out below.

Stojens

Assistant to the Clerk

20 April 2015

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 16 March 2015.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

5. REQUEST FOR DISPENSATION

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

6. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments on behalf of the Town Council (**Appendix A**).

7. STATEMENT OF EXPENDITURE AGAINST BUDGET

To note expenditure against budget (**Appendix B**).

8. APPROVAL OF PLANNED EXPENDITURE

To authorise the ordering of goods and services on behalf of the Town Council:

To engage an office cleaner for up to 3 hours at a cost of up to £45.

9. APPROVAL OF EXISTING DIRECT DEBITS

To approve the Town Council's existing direct debits (**Appendix C**)

10. APPROVAL OF NEW DIRECT DEBITS

To approve establishing a new direct debit with BT for the regular payment for internet services.

11. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance (**Appendix D**).

To consider grants made by other Committees (**Appendix E**)

12. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 15 June 2015.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors H Bettison, A Gibson, G Hill, I Hunter, G Jones, G Roughead and C Seymour