

23 November 2015

Ms Wendy Pattison  
Berwick Town Council  
5 The Chandlery  
Quayside  
Berwick Upon Tweed  
Northumberland  
TD15 1HE

Dear Ms Pattison

**RE: New Service Connection for VICTORIAN FOUNTAIN, CASTLEGATE, BERWICK UPON TWEED, TD15 1JS**

**Ref No. – 15NO3A8ECD**

**Quotation No. – Q106923**

Thank you for your water supply application form that was received on 04-November-2015. I am pleased to advise you that a water supply can be made available from Northumbrian Water's existing water mains network. **As per your site visit with our Water Regulations Officer Ken Barnard the fountain must be supplied via a storage tank to comply with the Water Regulations.**

Please be aware that other Northumbrian Water departments are reviewing this scheme at present. Should the scheme require archaeological monitoring, we reserve the right to invoice you for any additional costs at a future date.

This correspondence includes guidance notes providing you with information about the process for connecting your new water supply service. Also included is our quotation for the work that we will carry out as part of that process.

**The connection process:**

It is your responsibility to lay out a new, suitably sized supply pipe from your site to the boundary of the public highway in which the main is laid, as indicated on the enclosed plan. Should the point on the plan differ from your proposed route, please contact us immediately to resolve this issue as this may make the enclosed quotation invalid.

Your supply pipework must be installed as to comply with the Water Supply (Water Fittings) Regulations 1999 ("Water Regulations"). In addition, if your private supply pipe has more than one joint or fitting, it will need to be pressure tested in accordance to Northumbrian Water's procedures. Please see the enclosed guidance note relating to Water Regulations that will assist you in the installation of the supply pipe.

Before your supply pipe can be inspected or connected to our network you will need to send us payment of the fees detailed in our quotation. Once we have received payment, we will send

you further information including a form on which you can make a request for us to visit your site to carry out an inspection of the supply pipe. This inspection is required to ensure that the installation meets the requirements of the Water Regulations. **Please send your payment cheque to the address detailed at the end of this letter.**

Following a satisfactory inspection, we will contact you to make arrangements to install additional pipework to connect your supply pipe to our water main. Our connection will terminate at the boundary of the public highway with a 15 millimetre water meter. This size of meter is capable of passing water at the recommended continuous flow rate of 1.5 cubic metres per hour. **You should satisfy yourself that this flow rate will meet your anticipated demand.**

Please allow up to 21 calendar days from the date of the satisfactory Water Regulations inspection until the connection is completed. Under certain circumstances traffic management may be necessary in the public highway, requiring us to give additional notice to the local highway authority. If this is the case, we will advise you when we contact you regarding your planned connection date.

**Information and conditions relating to your quotation:**

The fee for our work within the public highway is based on the information provided in your application and during our site survey. The quotation sets out the charges that are necessary in accordance with Chapter II (Supply Duties) of the Water Industry Act 1991. These charges are valid for a period of 6 months from the date of this quotation.

Our quotation price includes for one Water Regulations inspection. Should the installation fail to comply with the regulations, we will need to re-inspect after you have carried out remedial work. All inspections, other than the first, are subject to an additional fee. Details of these fees are available on our website, [www.nwl.co.uk](http://www.nwl.co.uk). If you do not have access to the internet and require a copy of these charges, please contact our Customer Contact Centre on 0345 7171100.

In your completed application form, it is stated that no forms of hydrocarbon (i.e. fuel, oil etc) are to be or have been stored on your site. If this is not the case, you must inform us immediately as this may have implications on the type of pipework that needs to be installed, and may also alter the price stated in the attached quotation.

Please forward your payment by cheque together with the enclosed proposal acceptance form to: Northumbrian Water Limited, Business Income, P.O. Box 400, Durham, DH1 5WF.

If you have any queries regarding the quotation or the new connection process please do not hesitate to contact us on 0345 609 4639. Please quote the Quotation/Reference number above in any correspondence.

Yours sincerely,

Andrew Tate

**New Development Advisor**