

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Finance and Resources Committee Meeting held on Tuesday 9 March 2010 at 6.00 pm at The Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors:     A Bowlas (Chair)  
                      I Hunter  
                      J Robertson

### **IN ATTENDANCE:**

S Finch, Town Clerk  
Councillor I Dixon

#### **F046/09           1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Simpson and Waterhouse.

#### **F047/09           2. MINUTES**

The minutes of the meeting held on 25 January 2010 were agreed and signed as a correct record.

#### **F048/09           3. STATEMENTS BY THE PUBLIC**

There were no statements by the public.

#### **F049/09           4. DISCLOSURE OF INTERESTS**

There were no disclosures of interest.

#### **F050/09           5. AUTHORISATION OF PAYMENTS**

**RESOLVED: To approve the payments appended to these minutes.**

The Chairman highlighted the payment of £2448.53 which had been paid to the Berwick-upon-Tweed Corporation Freemen Trustees to cover the insurances of the civic regalia during the current year. Members would need to consider whether in future the insurance should be arranged independently of the Trustees, or whether to continue reimbursing the Trustees. The Clerk was asked to obtain

estimates for a valuation of the items which had been identified by the former Borough Council as being part of the civic regalia; and estimates of the insurance.

**F051/09**

## **6. FINANCIAL REPORT**

The receipts and payments to date which had been circulated were noted.

The Clerk was asked to email all Councillors to remind them that there was a budget for Councillor training, and to contact her if they felt there were any areas in which they would like training.

**F052/09**

## **7. RECOMMENDATIONS FROM EVENTS COMMITTEE**

**RESOLVED: To approve those grants of over £500 as recommended by the Events Committee meeting held on 8 March 2010: Slow Food Berwick - £1000; Spittal Seaside Festival - £750.**

The Clerk reported that the cost for the use of the Barracks, which would need to be met in 2010 for the first time, had been confirmed by Councillor McNeely as £300-£400 per day.

**F053/09**

## **8. RECOMMENDATIONS FROM ENVIRONMENT AND REGENERATION COMMITTEE**

**RESOLVED: To approve those grants of over £500 as recommended by the Environment and Regeneration Committee meeting held on 10 November 2009: Berwick Preservation Trust - £1500.**

## **9. RECOMMENDATIONS FROM STAFFING COMMITTEE**

**RESOLVED: To agree the recommendations of the Staffing Committee meeting held on 1 February 2010.**

Members agreed the task evaluation should apply to the Clerk, Assistant to the Clerk and to the Sergeant-at-Mace.

**F055/09**

## **10. DATE OF NEXT MEETING**

The next meeting would be on Tuesday 15 June 2010 at 6 pm in the Town Hall.

**Berwick-upon-Tweed Town Council**  
**DRAFT PAYMENTS LIST: Cheques 100103 to 100113**

<b>Vch.</b>	<b>Cheq.</b>	<b>Cde.</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
95	100103	43	BUT Community Dev Trust	Community Plan Research 50%	£3,000.00
96	100103	19	BUT Community Dev Trust	Venue Hire	£12.50
	Subtotal Cheque No. 100103				£3,012.50
97	100104	70	Berwick Concert Band	Concert Band	£90.00
98- 101	100105	10	Northumberland County Council	Salaries	£2,224.12
102	100106	191	Sergeant-at-Mace	Reimburse catering costs	£90.00
103	100107	25	Viking	Stationery	£53.08
104	100108	38	Society Local Council Clerks	Publications	£80.75
105	100109	172	BuT Corporation Freemen Trust	Insurance of civic regalia 200	£2,448.53
106	100110	21	NCN IT Solutions	Computers x 2 for Councillors	£1,231.38
110- 114	100111	10	Northumberland County Council	Clerk's Salary	£2,238.22
115	100112	192	Guild of Mace-Bearers	Annual Sub	£20.00
116	100113	23	Capital Solutions	Photocopy charges	£21.16
				<b>TOTAL</b>	<b>£11,509.74</b>