

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Finance and Resources Committee Meeting held on Monday, 17 December 2012 at 6.00 pm in the Ante Room at The Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: I Hunter (Chair)
P Herdman MBE
J Robertson
F Simpson

IN ATTENDANCE:

S Finch, Town Clerk
R Leetham, Finance Officer
1 member of the public

F058/12 1. APOLOGIES FOR ABSENCE

Apologies for absence had been accepted from: Councillor G Hill (holiday).
Absent: Councillors B Douglas and J Waterhouse.

F059/12 2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 19 November 2012 were agreed and signed as a correct record

F060/12 3. STATEMENTS BY THE PUBLIC

There were no statements by the member of the public present.

F061/12 4. DISCLOSURE OF INTERESTS

Councillors P Herdman, I Hunter, J Robertson and F Simpson each declared a disclosable pecuniary interest in Item 7 (budget 2013-14).

F062/12 5. REQUEST FOR DISPENSATION

(i) Applications requesting a dispensation enabling them to participate in discussion and voting on Item 7 were received from Councillors P Herdman, I Hunter, J Robertson and F Simpson.

(ii)The Committee agreed to the dispensations requested.

F063/12

6. AUTHORISATION OF PAYMENTS AND ORDERS

RESOLVED: To approve the payments and orders appended to these minutes.

F064/12

7. BUDGET 2013-14

Members considered the proposed budget which had been circulated . They were advised that the County Council had written to all local councils advising them to delay setting their precepts until January, by which time further information would be to hand about the financial settlement for the County Council, and the extent to which the County Council might compensate local councils for the reduction in tax base owing to the localising of council tax support.

Members agreed that the budget brought Berwick-upon-Tweed more in line with other local councils of a comparative size.

RESOLVED: (i) To agree the proposed budget in principle, but postpone formal adoption until further information which might impact on the tax base, and therefore the precept, had been received from Northumberland County Council; and (ii) to hold an extraordinary meeting in January, if required, to review the budget in the light of any new information.

Councillor Hunter was requested to ask Northumberland County Council whether the car parking revenue generated in the Town Council area car parks could be ring-fenced for re-investment within Berwick.

[NOTE: Copy of budget appended to these minutes].

F065/12

8. DATE OF NEXT MEETING

The next meeting would be held on Monday, 21 January 2013 at 6.00pm.

Berwick-upon-Tweed Town Council

Finance & Resources Committee Item 6 Appendix A Monday, 17th December 2012

PAYMENTS LIST

Voucher	Code	Date	Bank	Cheque No	Description	Supplier	Net	VAT	Total
267	IT support	12/11/2012	Barclays Current	100580	IT support	Northern Lab	337.50	67.50	405.00
268	Salaries: Pension	15/11/2012	Barclays Current	Direct Debit	Pension	NEST	512.46	0.00	512.46
269	Equipment & furniture	13/11/2012	Barclays Current	100582	Furniture	Furniture at Work	52.00	10.40	62.40
270	Other	21/11/2012	Barclays Current	100583	Printing	Fantasy Prints	38.00	7.60	45.60
271	Destination Marketing	21/11/2012	Barclays Current	100584	Design services bear logo	Kattie Chappell	80.00	0.00	80.00
272	Youth Council	21/11/2012	Barclays Current	100584	Design services Youth Council	Kattie Chappell	80.00	0.00	80.00
273	Lights & Fittings	21/11/2012	Barclays Current	100586	Festive Lighting	Blachere Illumination	5,312.50	1,062.50	6,375.00
274	SSP Running Costs	21/11/2012	Barclays Current	direct debit	Electricity	British Gas	59.84	2.99	62.83
275	Remembrance Day	21/11/2012	Barclays Current	100587	Donation for Wreaths	Royal British Legion	300.00	0.00	300.00
276	Lights & Fittings	21/11/2012	Barclays Current	BACS	Festive Lighting	Lights4fun	365.01	72.99	438.00
277	Equipment & furniture	21/11/2012	Barclays Current	100588	Furniture	Furniture at Work	355.00	71.00	426.00
278	Stationery and printing	21/11/2012	Barclays Current	100589	Stationery	Viking	91.04	18.21	109.25
279-289	Salaries	22/11/2012	Barclays Current	100590	Salaries	Northumberland County Council	5,118.91	2.34	5,121.25
319	Telecoms	26/11/2012	Barclays Current	100590	Internet services	BT	90.58	18.11	108.69
320	Other costs	26/11/2012	Barclays Current	100591	Christmas trees	College Valley Estates	620.00	124.00	744.00
321	Lights & Fittings	26/11/2012	Barclays Current	100592	Lightbulbs	Blachere Illumination	22.45	4.49	26.94
322	Environmental Projects	26/11/2012	Barclays Current	100593	Entry fee Northumbria in Bloom	Cittaslow Berwick	200.00	0.00	200.00
323	Environmental Projects	26/11/2012	Barclays	100594	Flowering bulbs	Lubbe and Sons	645.00	129.00	774.00

			Current						
324	Other costs	26/11/2012	Barclays Current	100595	Christmas trees	Stichill Forestry	280.00	56.00	336.00
325	Meeting & office expenses	26/11/2012	Barclays Current	100596	Plumbing to office premises	Gordon Garland	35.00	0.00	35.00
326	IT support	26/11/2012	Barclays Current	100597	IT support	Northern Lab	90.00	18.00	108.00
327	Other	03/12/2012	Barclays Current	100598	Refreshments	Heatherslaw Bakery	20.64	0.00	20.64
328	Other costs	03/12/2012	Barclays Current	100599	Banners	Flying Colours Flagmakers	372.35	74.47	446.82
329	Other costs	03/12/2012	Barclays Current	100600	Press advert	Johnston Publishing Ltd	160.12	32.02	192.14
330	Other	03/12/2012	Barclays Current	100601	Piper	B. Palin	120.00	0.00	120.00
331	Rent	03/12/2012	Barclays Current	100602	Rent	Edwin Thompson	1,650.00	330.00	1,980.00
332	Service charge	03/12/2012	Barclays Current	100602	Service charge	Edwin Thompson	53.39	10.68	64.07
333	Photocopies	03/12/2012	Barclays Current	100603	Photocopies	Capital Solutions	31.20	6.24	37.44
334	Civic expenses	06/12/2012	Barclays Current	100605	Catering	Morrisons	8.84	0.00	8.84
335	Civic expenses	06/12/2012	Barclays Current	100605	Catering	Aldi	5.95	0.00	5.95
336	Civic expenses	06/12/2012	Barclays Current	100605	Catering	Aldi	30.73	6.15	36.88
337	Civic expenses	06/12/2012	Barclays Current	100605	Catering	M&S	44.65	0.00	44.65
338	Civic expenses	06/12/2012	Barclays Current	100605	Catering	Home Bargins	2.07	0.41	2.48
339	Civic expenses	06/12/2012	Barclays Current	100605	Catering	Home Bargins	0.59	0.00	0.59
340	Electricity	10/12/2012	Barclays Current	Direct Debit	Electricity	British Gas	13.68	0.68	14.36
341	Grants & Subsidies	10/12/2012	Barclays Current	BACS	Grant to CAB	CAB	20,000.00	0.00	20,000.00
342	Environmental Projects	10/12/2012	Barclays Current	100606	Railings	Bob Lee Welding	806.40	161.28	967.68
343	Destination Marketing	10/12/2012	Barclays Current	100607	Days Out & attractions leaflet	Northumberland Tourism	1,080.00	216.00	1,296.00
344	Maintenance & installation	10/12/2012	Barclays Current	100608	Rotary christmas lights	Landels Electrical	2,000.00	400.00	2,400.00
							41,085.90	2,903.06	43,988.96