

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Finance and Resources Committee Meeting held on Monday, 19 December 2011 at 6.00 pm in the Ante Room at The Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: I Hunter (Chair)
A Bowlas
F Simpson
J Waterhouse

IN ATTENDANCE:

S Finch, Town Clerk

F057/11

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors

F058/11

2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 8 November 2011 were agreed and signed as a correct record.

F059/11

3. STATEMENTS BY THE PUBLIC

There were no members of the public present.

F060/11

4. DISCLOSURE OF INTERESTS

Councillor Bowlas declared a personal interest in Item 5 (authorisation of payments) and he and Councillor Simpson both declared a personal interest in Item 6 (Budget 2012-13) as non-Freemen Trustees.

F061/11

5. AUTHORISATION OF PAYMENTS

RESOLVED: To authorise the payments listed in the appendix to these minutes.

F062/11

6. BUDGET 2012-13

RESOLVED: To agree the proposed budget and commend it to the Council, subject to two revisions: increasing the allotments budget from £1500 to £3000; and the festive lighting budget from £2000 to £10000.

F063/11

7. DATE OF NEXT MEETING

The next meeting would be held on Tuesday, 17 January 2012 at 6 pm in the Ante-Room, Town Hall.

Berwick-upon-Tweed Town Council
DRAFT PAYMENTS LIST : Cheques 100369 to 100391

| Vchr. | Cheque | Cde. | Name | Description | Amount |
|-------|--------|------|-------------------------------|-------------------------------------|-----------------|
| 164 | 100369 | 55 | Guild of Macebearers | Subscription | 25.00 |
| 165 | 100370 | 27 | Gordon Garland | Plumbing to office premises | 260.00 |
| 166 | 100371 | 44 | Northumberland County Council | Christmas tree bracket | 121.20 |
| 167 | 100372 | 26 | Capital Solutions | Photocopies | 14.58 |
| 168 | 100373 | 56 | Zurich Municipal | Insurance - civic regalia | 1,535.69 |
| 169 | 100374 | 42 | Lubbe and Sons | Spring bulbs | 48.00 |
| 170 | 100375 | 25 | Viking | Print cartridge/toilet paper | 74.26 |
| 171 | 100375 | 27 | Viking | Shelving | 167.34 |
| | | | Subtotal Cheque No. 100375 | | 241.60 |
| 173 | 100376 | 45 | College Valley Estates | Christmas trees | 606.00 |
| 174 | 100377 | 45 | Stichill Forestry | Christmas trees | 207.00 |
| 175 | 100378 | 44 | Blachere Illumination | Festive Lighting | 561.79 |
| 176 | 100379 | 55 | Shiel Morrison | Printing paper napkins | 282.00 |
| 177 | 100380 | 27 | Steven Monks | Electrical work to office | 468.47 |
| 180 | 100381 | 54 | Councillor Alan Bowlas | Refund expenses | 602.59 |
| 181 | 100381 | 12 | Councillor Alan Bowlas | Mileage | 86.40 |
| | | | Subtotal Cheque No. 100381 | | 688.99 |
| 186 | 100382 | 13 | Edwin Thompson | Rent | 1,530.00 |
| 187 | 100382 | 14 | Edwin Thompson | Service charge | 48.01 |
| | | | Subtotal Cheque No. 100382 | | 1,578.01 |
| 188 | 100383 | 20 | Technoworld | Computer | 470.40 |
| 189 | 100384 | 38 | Blachere Illumination | Lights for armistice crosses | 16.80 |
| 190 | 100384 | 44 | Blachere Illumination | Festive Lighting | 3,988.96 |
| | | | Subtotal Cheque No. 100384 | | 4,005.76 |
| 191 | 100385 | 42 | Northumberland Tourism | Advert Northumberland Holiday Guide | 1,920.00 |
| 192 | 100386 | 27 | Elite Industrial Supplies | Hi-Viz jackets/vests | 49.79 |
| 193 | 100387 | 38 | Music Gallery | P A Hire | 228.00 |
| 194 | 100388 | 42 | Lubbe and Sons | Flowering bulbs | 84.00 |

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|--------------|--------|----|-------------------------------|---------------------------|------------------|
| 195-201 | 100389 | 53 | Northumberland County Council | Salaries | 3,527.93 |
| 204 | 100390 | 66 | PIPAN | Consultancy Youth Council | 800.00 |
| 205 | 100391 | 55 | Joyce Benton | Refund expenses | 85.72 |
| TOTAL | | | | | 17,809.93 |