

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Local Services Committee Meeting held on Monday, 29 January 2018 at 6.30pm in the Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: B Douglas (Chair)
 A Bowlas
 R Bruce
 A Gibson
 B Parkin
 G Roughead
 L Stephenson

IN ATTENDANCE:

G Davies, Town Clerk
S Cozens, Assistant to the Clerk
Cllr G Smith
Cty Cllr G Hill
5 member of the public, 1 member of the press

OPEN SESSION

Mr Brian Darling made a number of observations about pricing policies for public seating sponsorship.

LS041/17 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs K Graham and H Nichols.

LS042/17 2. MINUTES OF THE LAST MEETING

On the motion of Cllr Gibson, seconded by Cllr Stephenson it was unanimously **RESOLVED** to approve as a correct record the minutes of the Berwick-upon-Tweed Town Council Local Services Committee meeting held on Monday, 23 October 2017.

LS043/17

3. DISCLOSURE OF INTERESTS

There were no relevant disclosures of interest.

LS044/17

4. REQUEST FOR DISPENSATION

There were no requests for dispensation.

LS045/17

5. PROPOSED ARRANGEMENTS FOR MANAGING LOCAL SERVICES

It was **RESOLVED** to note the proposed Service Level Agreement.

LS046/17

6. SEATS AND BENCHES

(i) Members expressed their views on this topic and agreed officers should bring forward a further report.

(ii) Members in general supported the principle of asset tagging, but asked officers to explore all the options including the use of machine readable tags or barcodes.

(iii) Members noted the update from the officers but required further information about the general maintenance before making a decision.

LS047/17

7. ASSET TAGGING

Members indicated their support for the principle of asset tagging, and that a report would, after further research, be made to council as to the options and their cost.

LS048/17

8. TOWN COUNCIL NOTICE BOARDS

Members asked officers to undertake a further condition survey of the existing notice boards and to bring a further report to the next meeting.

LS049/17

9 DOG WASTE / LITTER BINS

Members indicated their preferences for new or replacement bins and asked officers to bring details of costing to the next meeting.

LS050/17

10. BUS STOPS

Members agreed to the proposal that repairs beyond the removal of damaged materials should be held over until a further report could be received on the options for reinforcing the bus shelters.

LS051/17

11. DATE OF NEXT MEETING

The next meeting of the committee will be held on Monday, 26 February 2018, at 6:30 pm in the Town Hall.

The committee passed a resolution under the Public Bodies (Admission to Meetings) Act 1960 excluding the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position with relation to legally confidential matters.

At this point the Public withdrew.

LS052/17

12. ALLOTMENT

It was agreed that the Town Clerk should seek to make contact with the possible occupier of the allotment plot and report back to committee before taking any further steps.