



MAYOR MAKING

**21 May 2012, 6pm, in the Guild Hall, Town Hall, Marygate,
Berwick-upon-Tweed.**

1. The retiring Civic Party will process into the Guild Hall
2. The retiring Town Mayor, Councillor Alan Bowlas, will deliver a summary of his year in office.
3. The retiring Town Mayor will announce that:

**In accordance with the annual meeting held on 14 May 2012,
Councillor John Robertson is confirmed and appointed as Town
Mayor of Berwick-upon-Tweed for the year 2012-2013.**

4. The Sergeant at Mace will then lead the Town Mayor and retiring Town Mayor to the Mayor's Parlour, where the Town Mayor will be robed.
5. During the intermission children from Tweedmouth West First School will sing to the assembled guests.
6. The Town Mayor will return to the Guild Hall to be presented to the Town Council by the retiring Town Mayor.
7. The Town Mayor will return thanks for his election to office, and will announce Mrs Anne Robertson as Mayoress for 2012-13.
8. The Town Mayor will announce that:

**In accordance with the annual meeting held on 14 May 2012,
Councillor Isabel Hunter is confirmed as Deputy Town Mayor of
Berwick-upon-Tweed for the year 2012-13.**

9. The Deputy Town Mayor will sign a declaration of acceptance of office.
10. The Town Mayor will present the Deputy Town Mayor with the medallion of office.
11. The Deputy Town Mayor will return thanks for her election to office.
12. The retiring Sheriff will deliver an end-of-term address.
13. The Town Mayor will announce his appointment of Mr Robert Dalgleish as Sheriff for the year 2012-13, and Mrs Helen Dalgleish as Sheriff's Lady.
14. The Sheriff will sign a declaration of acceptance of office.
15. The Sergeant at Mace will then lead the Sheriff and retiring Sheriff to the Mayor's Parlour, where the Sheriff will be robed.
16. The Town Mayor will announce a short adjournment of proceedings, during which time children from Tweedmouth West First School will sing to the assembled guests.
17. The Sergeant at Mace will request everyone to stand for the return to the Council Chamber of the Sheriff, who will be presented to the Town Council by the retiring Sheriff. The Sheriff's lady will receive her chain of office.
18. The Sheriff will return thanks for his appointment.
19. The Mayoress will announce her charity for the year.
20. The meeting will then be declared closed by the Town Mayor, who will invite members and guests to join him in the Guild Hall for a buffet supper.