



MAYOR MAKING

20 May 2013, 6pm, in the Council Chamber, Town Hall, Marygate, Berwick-upon-Tweed.

1. The retiring Civic Party will process into the Council Chamber
2. The retiring Town Mayor, Councillor John Robertson, will deliver a summary of his year in office.
3. The retiring Town Mayor will announce that:

In accordance with the annual meeting held on 13 May 2013, Councillor Isabel Hunter is confirmed and appointed as Town Mayor of Berwick-upon-Tweed for the year 2013-2014.

4. The Sergeant at Mace will then lead the Town Mayor and retiring Town Mayor to the Mayor's Parlour, where the Town Mayor will be robed.
5. During the intermission pupils from Prior Park School will sing to the assembled guests.
6. The Sergeant at Mace will request everyone to stand for the return to the Council Chamber of the Town Mayor, who will be presented to the Town Council by the retiring Town Mayor.
7. The Town Mayor will return thanks for her election to office, and will announce Mr Forbes Grant as the Mayor's Consort for 2013-2014.
8. The Town Mayor will announce that:

In accordance with the annual meeting held on 13 May 2013, Councillor Georgina Hill is confirmed as Deputy Town Mayor of

Berwick-upon-Tweed for the year 2013-2014.

- 9.** The Deputy Town Mayor will sign a declaration of acceptance of office.
- 10.** The Town Mayor will present the Deputy Town Mayor with the medallion of office.
- 11.** The Deputy Town Mayor will return thanks for her election to office.
- 12.** The retiring Sheriff will deliver an end-of-term address.
- 13.** The Town Mayor will announce her appointment of Mr Michael Richardson as Sheriff for the year 2013-2014, and Mrs Kate Stephenson as Sheriff's Lady.
- 14.** The Sheriff will sign a declaration of acceptance of office.
- 15.** The Sergeant at Mace will then lead the Sheriff and retiring Sheriff to the Mayor's Parlour, where the Sheriff will be robed.
- 16.** The Town Mayor will announce a short adjournment of proceedings, during which time pupils from Prior Park School will sing to the assembled guests.
- 17.** The Sergeant at Mace will request everyone to stand for the return to the Council Chamber of the Sheriff, who will be presented to the Town Council by the retiring Sheriff. The Sheriff's lady will receive her chain of office.
- 18.** The Sheriff will return thanks for his appointment.
- 19.** The Mayor will announce her charity for the year.
- 20.** The meeting will then be declared closed by the Town Mayor, who will invite members and guests to join her in the Guild Hall for a buffet supper.