

## **BERWICK-UPON-TWEED TOWN COUNCIL**

**Minutes of the Town Council People and Communities Committee Meeting held on Monday, 02 October 2017 at 6.30pm in the Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors: K Graham (Chair)  
R Bruce  
I Dixon  
B Douglas  
G Roughead  
L Stephenson

### **IN ATTENDANCE:**

G Davies, Town Clerk  
S Cozens, Assistant to the Clerk  
Cllr G Smith  
2 members of the public.

### **OPEN SESSION**

One member of the public spoke, urging caution with regard to working with hard to reach communities, lest council try to run before it could walk.

#### **PC022/17 1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from: Cllrs H Bettison, H Nichols and B Parkin.

#### **PC023/17 2. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on Tuesday, 5 September 2017 were agreed and signed as a correct record.

**PC024/17**

**3. DISCLOSURE OF INTERESTS**

There were no disclosures of interests.

**PC025/17**

**4. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

**PC026/17**

**5. HARD TO REACH COMMUNITIES**

The report having been introduced by the Town Clerk, it was **RESOLVED**, on the motion of Cllr Roughead, seconded by Cllr Bruce that as regards engagement with hard to reach communities, council should work via residents groups and user groups where they exist. Committee also **RESOLVED** to recommend to council that, where sufficient data is not already held by partner organizations such as Northumberland County Council, it consider using targeted research intended to identify whether we need to do more to fulfill our duties under the Equalities Act, and to recommend that Council delegate to the Town Clerk authority to commission such research provided it does not cost more than £1000, to be allocated from existing underspends or general reserves.

**PC027/17**

**6. COMMUNITY LED HOUSING**

It was **RESOLVED** on the motion of Cllr Roughead, seconded by Cllr Graham, to request that the Town Clerk arrange a presentation on this topic to a future meeting of council.

**PC028/17**

**7. DATE OF NEXT MEETING**

The date of the next meeting would be Monday, 6 November 2017 at 6.30 pm.