

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Planning Committee Meeting held on Tuesday, 28 April 2015 at 6.30pm in the Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: C Seymour (Chair)
G Hill
G Roughead
G Smith

IN ATTENDANCE:

S Cozens, Assistant to the Clerk
14 members of the public

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1. APOLOGIES FOR ABSENCE

Apologies for absence had been accepted from: Councillors H Bettison (alternative engagement) T Forrester (work commitment), A Gibson (unwell) and I Hunter (alternative meeting).

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2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday, 24 March 2015 were agreed and signed as a correct record.

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3. STATEMENTS BY THE PUBLIC

Members of the public made statements and raised issues and questions regarding the planning application for 55 Hide Hill due to be considered for comment under Item 7 (Applications for Planning Permission), the former Kwik Save site, data storage in the Berwick-upon-Tweed Town Council office and the Local Neighbourhood Plan to be considered under Item 6 (including the Berwick Eastern Arc Area Action Plan).

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4. DISCLOSURE OF INTERESTS

It was noted that the applicant for planning application 15/00965/FUL had applied to the Portas Management Group for funding.

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5. REQUEST FOR DISPENSATION

There were no requests for dispensation.

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6. LOCAL NEIGHBOURHOOD PLAN

The need to progress with a Local Neighbourhood Plan was mentioned before Councillor G Roughead proposed and Councillor G Hill seconded the report.

RESOLVED:

- i. That the Council set up a Steering Group to progress the Neighbourhood Plan, with monthly reports to the Planning Committee;**
- ii. That the Steering Group agree a timetable to allow completion of the Plan by November 2015 to enable it to be included in the Local Development Framework for Northumberland for 2016;**
- iii. That the Council adopt the Berwick Eastern Arc Plan as a starting point for the Neighbourhood Plan;**
- iv. That the Council request appropriate support from Northumberland County Council to enable consultation and completion of the process.**

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7. APPLICATIONS FOR PLANNING PERMISSION

15/00965/FUL

Demolition of showroom roof to create courtyard with store & retail kiosk to West, change of use of retail space to restaurant and alterations to first & second floors to create 6no. flats with associated parking created by demolition of buildings to North.

55 Hide Hill, Berwick-upon-Tweed, Northumberland. TD15 1EQ

No objection.

15/01114/FUL

Proposed replacement of shop front.

19-21 Hide Hill, Berwick-upon-Tweed, Northumberland. TD15 1EQ

Members had no objection to the application, although they would support and agree with the observations provided by the Conservation Officer including the following 'This element should be conditioned to ensure it meets the aspirations of the Shop Front Design Guide that advises to use flat heritage based colours and paint finishes, rather than shiny or potentially reflective materials in both the shop frontage itself (high gloss) or on any element of the associated signage and livery'.

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8. PLANNING APPLICATION DECISION LIST

The decisions provided in the attachment were noted.

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9. DATE OF NEXT MEETING

The date of the next meeting would be Tuesday, 19 May 2015 at 6.30 pm.