

**BERWICK-UPON-TWEED TOWN COUNCIL**

**To: ALL MEMBERS OF THE STAFFING COMMITTEE**

You are hereby summoned to attend a meeting of the **STAFFING COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-Upon-Tweed, on **MONDAY 1 JULY 2013 at 6.00 pm.**

**The Agenda for the meeting is set out below.**



**Town Clerk**

**25 June 2013**

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**A G E N D A**

**1. ELECTION OF CHAIRMAN**

To elect a Chairman of the Committee for the 2013-14 municipal year.

**2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**3. APPOINTMENT OF VICE CHAIRMAN**

To appoint a Vice-Chairman of the Committee for the 2013-14 municipal year.

**4. MINUTES OF THE LAST MEETING**

Minutes of the meeting held on 18 February 2013.

**5. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**6. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**7. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on

the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**A Formal Resolution is required to exclude the press and public during the discussion of the following agenda item, which include issues of a personal and confidential nature**

**8. REVIEW OF COUNCIL STAFF PROFILE**

Discussion with Mick Brodie, Director of the North East Regional Employers' Organisation ([www.nereo.gov.uk](http://www.nereo.gov.uk)) (**Appendix A**).

**A Formal Resolution is required to re-open the meeting to the press and public for the remainder of the meeting.**

**9. PROTOCOL ON MEMBER/OFFICER RELATIONS**

To consider adopting a protocol on member/officer relations (**Appendix B**).

**10. DATE OF NEXT MEETING**

To agree a date for the next meeting.

**MEMBERS OF THE STAFFING COMMITTEE:**

**Councillors: H Bettison, G Hill, I Hunter, G Roughead, C Seymour, F Simpson and J Stephenson**