

## Appendix D

Issued on 01 November 2021

THE OFFICIALS  
 BERWICK-UPON-TWEED TOWN COUNCIL  
 ROOM 211 BERWICK WORKSPACE  
 OLD BOARDING SCHOOL YARD  
 90 MARYGATE  
 BERWICK UPON TWEED  
 TD15 1BN

# Your Business Current Account

## At a glance
















### 30 Sep - 29 Oct 2021

Date	Description	Money out £	Money in £	Balance £
30 Sep	Start Balance			211,629.27
1 Oct	<b>DD</b> Direct Debit to Ncc Receipts AR Ref: 00123112/228188	10,784.32		200,844.95
4 Oct	<b>£</b> Commission Charges For The Period 13 Aug /12 Sep	<del>22.00</del>		200,822.95
	<b>—</b> Business Banking Loyalty Reward For Period 13 Aug - 12 Sep		3.50	200,826.45
5 Oct	<b>☒</b> On-Line Banking Bill Payment to Automobileassociat Ref: 849605/192255776	1.00		200,825.45
	<b>☒</b> On-Line Banking Bill Payment to Berwick Community Ref: Inv 20439	20.00		200,805.45
	<b>☒</b> On-Line Banking Bill Payment to Northern Lab Ref: Invoice 5218	145.52		200,659.93
	<b>☒</b> On-Line Banking Bill Payment to Woodcock Contracti Ref: Inv 5211	828.00		199,831.93
	<b>☒</b> On-Line Banking Bill Payment to Arch Ref: 1582 -1412577-9/80	1,368.50		198,463.43
	<b>☒</b> On-Line Banking Bill Payment to 24/7 Business Supp Ref: Ber002 15698/16008	1,753.80		196,709.63
8 Oct	<b>DD</b> Direct Debit to Google Cloud Emea Ref: 31512231GV94jpekkd	124.50		196,585.13
13 Oct	<b>☒</b> Internet Banking Transfer to Account 03474267 at 20-58-17 Operating Balance	450.00		196,135.13
18 Oct	<b>DD</b> Direct Debit to Opus Energy Ltd Ref: 1173555	19.05		196,116.08

Continued

Start balance	£211,629.27
Money out	£27,790.23
▶ Commission charges	£22.00
▶ Interest paid	£0.00
Money in	£630.32
▶ Loyalty Reward	£3.50
End balance	£184,469.36

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				196,116.08
20 Oct	 On-Line Banking Bill Payment to Automobileassociat Ref: 849605/192255776	0.80		196,115.28
	 On-Line Banking Bill Payment to Berwick Community Ref: Inv 20450	135.00		195,980.28
	 On-Line Banking Bill Payment to Northumberland CC Ref: 123112229220	300.00		195,680.28
	 On-Line Banking Bill Payment to Automobileassociat Ref: 849605/192255776	327.00		195,353.28
	 On-Line Banking Bill Payment to 24/7 Business Supp Ref: Ber002 16033	409.80		194,943.48
	 On-Line Banking Bill Payment to Bradleys Ltd Wides Ref: Invoice 009	600.00		194,343.48
	 On-Line Banking Bill Payment to Hsl Compliance Ltd Ref: 21154 - 89726	1,483.08		192,860.40
	 On-Line Banking Bill Payment to Total Leisure ENGI Ref: Inv 6168 + 6169	1,984.87		190,875.53
	 On-Line Banking Bill Payment to Landels Electrical Ref: Inv 12850	5,261.23		185,614.30
21 Oct	 Direct Credit From Anglian Water Busi		446.82	186,061.12
22 Oct	 Internet Banking Transfer to Account 03474267 at 20-58-17 Money For Plants	750.00		185,311.12
	 Internet Banking Transfer From Account 03474267 at 20-58-17 Mayoresss Charity		25.00	185,336.12
	 Internet Banking Transfer From Account 03474267 at 20-58-17 Mayoresss Charity		50.00	185,386.12
	 Internet Banking Transfer From Account 03474267 at 20-58-17 Mayoresss Charity		105.00	185,491.12
25 Oct	 Direct Debit to Nest Ref: It000092170Aaa	936.37		184,554.75
26 Oct	 Direct Debit to Russell Telecom Ref: Ber5227	85.39		184,469.36
29 Oct	Balance carried forward			184,469.36
Total Payments/Receipts		27,790.23	630.32	

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Bank Reconciliation Statement as at 25/11/2021  
for Cashbook 1 - Barclays Current A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current A/c	29/09/2021		184,469.36
			<u>184,469.36</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			<u>0.00</u>
			184,469.36
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	0.00
			<u>0.00</u>
			184,469.36
		<b>Balance per Cash Book is :-</b>	<b>184,469.36</b>
		<b>Difference is :-</b>	<b>0.00</b>

Time: 16:40

## Bank Reconciliation up to 25/11/2021 for Cashbook No 1 - Barclays Current A/c

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
13/09/2021	Operating	450.00		450.00		R <input type="checkbox"/>	Barclays A/c No 2
22/09/2021	plants	750.00		750.00		R <input type="checkbox"/>	Barclays A/c No 2
25/09/2021	OR9677169	-736.08		-736.08		R <input type="checkbox"/>	Gardening Direct
01/10/2021	228188	10,784.32		10,784.32		R <input type="checkbox"/>	Northumberland County Council
04/10/2021	15698/008	1,753.80		1,753.80		R <input type="checkbox"/>	24/7 Business Support
04/10/2021	5211	828.00		828.00		R <input type="checkbox"/>	The Drop Zone Services
04/10/2021	5218	145.52		145.52		R <input type="checkbox"/>	Northern Lab
04/10/2021	20439	20.00		20.00		R <input type="checkbox"/>	Berwick Community Trust
04/10/2021	192255776	1.00		1.00		R <input type="checkbox"/>	AA Signs
04/10/2021	1412577980	1,368.50		1,368.50		R <input type="checkbox"/>	Advance Northumberland
04/10/2021	4-10-21	22.00		22.00		R <input type="checkbox"/>	Barclays
04/10/2021	BACS		3.50	3.50		R <input type="checkbox"/>	Receipt(s) Banked
08/10/2021	3996577356	124.50		124.50		R <input type="checkbox"/>	Google Ireland Ltd
16/10/2021	192255776*	327.00		327.00		R <input type="checkbox"/>	AA Signs
17/10/2021	009	600.00		600.00		R <input type="checkbox"/>	Widescope Web Design
17/10/2021	6169	851.04		851.04		R <input type="checkbox"/>	Total Leisure Engineering
17/10/2021	6168	1,133.83		1,133.83		R <input type="checkbox"/>	Total Leisure Engineering
17/10/2021	229220	300.00		300.00		R <input type="checkbox"/>	Northumberland County Council
17/10/2021	12850	5,261.23		5,261.23		R <input type="checkbox"/>	Landels Electrical LLP
17/10/2021	0000089726	1,483.08		1,483.08		R <input type="checkbox"/>	HSL Compliance Ltd
17/10/2021	16033	409.80		409.80		R <input type="checkbox"/>	24/7 Business Support
17/10/2021	20450	128.00		128.00		R <input type="checkbox"/>	Berwick Community Trust
17/10/2021	20469	7.00		7.00		R <input type="checkbox"/>	Berwick Community Trust
18/10/2021	71325834	19.05		19.05		R <input type="checkbox"/>	Opus Energy
20/10/2021	192255776+	0.80		0.80		R <input type="checkbox"/>	AA Signs
21/10/2021	BACS		446.82	446.82		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	BACS		25.00	25.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	BACS		105.00	105.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	BACS		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	Correction		-25.00	-25.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	Correction		-105.00	-105.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	correction		-50.00	-50.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	Mayoress		25.00	25.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	Mayoress2		50.00	50.00		R <input type="checkbox"/>	Receipt(s) Banked
22/10/2021	Mayoress		105.00	105.00		R <input type="checkbox"/>	Receipt(s) Banked
25/10/2021	474023813	936.37		936.37		R <input type="checkbox"/>	NEST
25/10/2021	OR9677169	736.08		736.08		R <input type="checkbox"/>	Gardening Direct
26/10/2021	0104845	85.39		85.39		R <input type="checkbox"/>	Russell Telecom
26/10/2021	406423176	-129.00		-129.00		R <input type="checkbox"/>	Royal Mail
27/10/2021	406423176	129.00		129.00		R <input type="checkbox"/>	Royal Mail
		<u>27,790.23</u>	<u>630.32</u>				





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 TD15 1BN


# Your Business Current Account

## At a glance

### 30 Sep - 29 Oct 2021

Date	Description	Money out £	Money in £	Balance £
30 Sep	Start Balance			71.76
4 Oct	Commission Charges For The Period 13 Aug /12 Sep	8.00		63.76
13 Oct	Internet Banking Transfer From Account 83363430 at 20-58-17 Operating Balance		450.00	513.76
20 Oct	ASD Deposit: M2 Berwick Freeman C		25.00	538.76
	ASD Deposit: M2 Berwick Mayress Charity C		105.00	643.76
	Deposit Re 43Berwick upon Twe		50.00	693.76
22 Oct	Internet Banking Transfer to Account 83363430 at 20-58-17 Mayoresss Charity	25.00		668.76
	Internet Banking Transfer to Account 83363430 at 20-58-17 Mayoresss Charity	50.00		618.76
	Internet Banking Transfer to Account 83363430 at 20-58-17 Mayoresss Charity	105.00		513.76
	Internet Banking Transfer From Account 83363430 at 20-58-17 Money For Plants		750.00	1,263.76
25 Oct	Card Payment to Www.Gardeningdirec On 22 Oct	736.08		527.68

Start balance	£71.76
Money out	£1,053.08
▶ Commission charges £8.00	
▶ Interest paid £0.00	
Money in	£1,380.00
End balance	£398.68

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

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Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				527.68
27 Oct	Card Payment to Royal Mail Online On 26 Oct	129.00		398.68
29 Oct	Balance carried forward			398.68
Total Payments/Receipts		1,053.08	1,380.00	

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Bank of England Base Rate Information

Rate effective from 19 Mar 2020 was	0.100%
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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays A/c No 2	29/09/2021		398.68
			<u>398.68</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			398.68
<u>Receipts not Banked/Cleared (Plus)</u>		0.00	
			<u>0.00</u>
			398.68
		<b>Balance per Cash Book is :-</b>	<b>398.68</b>
		<b>Difference is :-</b>	<b>0.00</b>

Time: 14:45


## Bank Reconciliation up to 01/12/2021 for Cashbook No 3 - Barclays A/c No 2

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
13/09/2021	Operating		450.00	450.00		R ■	Receipt(s) Banked
22/09/2021	plants		750.00	750.00		R ■	Receipt(s) Banked
25/09/2021	OR9677169	736.08		736.08		R ■	Gardening Direct
04/10/2021	16-09-21	8.00		8.00		R ■	Barclays
20/10/2021	100155		25.00	25.00		R ■	Receipt(s) Banked
20/10/2021	100155		50.00	50.00		R ■	Receipt(s) Banked
20/10/2021	100156		105.00	105.00		R ■	Receipt(s) Banked
22/10/2021	Mayoress	25.00		25.00		R ■	Barclays Current A/c
22/10/2021	Mayoress2	50.00		50.00		R ■	Barclays Current A/c
22/10/2021	Mayoress	105.00		105.00		R ■	Barclays Current A/c
26/10/2021	406423176	129.00		129.00		R ■	Royal Mail
		<u>1,053.08</u>	<u>1,380.00</u>				





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## Your Business Premium Account

## At a glance

### 01 - 29 Oct 2021

Date	Description	Money out £	Money in £	Balance £
	No transactions within the period			
29 Oct	Start Balance			245,478.36
29 Oct	Balance carried forward			245,478.36
	Total Payments/Receipts	0.00	0.00	

Start balance	£245,478.36
Money out	£0.00
Money in	£0.00
▶ Gross interest earned	£0.00
End balance	£245,478.36

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Bank Reconciliation Statement as at 29/10/2021  
for Cashbook 2 - Barclays IAS

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays IAS	30/09/2021		245,478.36
			<u>245,478.36</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			245,478.36
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			245,478.36
			<b>Balance per Cash Book is :- 245,478.36</b>
			<b>Difference is :- 0.00</b>