

Correspondence Log

Council  
Appendix A  
Monday, 28 February 2022

Date	Correspondence from	Correspondence to (or synopsis of content)	Actioned by	Outcomes
01/02/2022	Local Resident	Nuisance Drivers	Town Clerk	
07/02/2022	Berwick and Borders Storage	Invoice - 3 month hire of storage unit	Finance	
08/02/2022	Northumberland County Council	Register of Electors - Notice of Alteration (FEBRUARY 2022)	Assistant to the Clerk	
08/02/2022	The National Allotment Society	Membership magazine - Issue 1 2022	Assistant to the Clerk	
09/02/2022	Berwick Parish Church	Queen's Platinum Jubilee	Assistant to the Clerk	
10/02/2022	Northumberland County Council	Berwick-Designated Bathing Water status	Town Clerk	
11/02/2022	Barclays	Bank Statements	Finance	
11/02/2022	Riding of the Bounds	Invite to the appointment of the new chief marshal	Town Clerk	
11/02/2022	Northumberland County Council	Berwick Parks Officer	Town Clerk	
14/02/2022	Amberol	Invoice - Hanging baskets and barrier baskets	Finance	
15/02/2022	Russell Telecom	Invoice - Town Council telephone system	Finance	
17/02/2022	Barclays	Mandate Change	Assistant to the Clerk	
17/02/2022	NEST	Invoice - Pension	Finance	
18/02/2022	Age UK	Update of services	Town Clerk	Circulated to Members as a background paper
18/02/2022	BT	Invoices - Line rental and broadband	Finance	
21/02/2022	The Drop Zone Services	Invoice - Hand sanitisers	Finance	
21/02/2022	Northern Lab	Invoice - Monthly IT support contract	Finance	