

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Local Services Committee Meeting held on Monday, 06 June 2022 at 6.00pm in the Northern View, Highcliffe, Spittal, Berwick-upon-Tweed

PRESENT:

Councillors:	J Bowden (Chair)	J Robertson
	G Brown	L Stephenson
	M Greener	

IN ATTENDANCE:

Mr Gareth Davies, Town Clerk
Steve Cozens, Assistant to the Clerk
Cty Cllr I Hunter
Cty Cllr C Seymour
1 member of the public

LS008/22

1. OPEN SESSION

There were no contributions by members of the public present.

LS009/22

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs C Bruce, R Bruce and G Smith.

LS010/22

3. MINUTES OF THE LAST MEETING

On the motion of Cllr M Greener, seconded by Cllr J Robertson, the minutes of the meeting held on Monday, 03 May 2022 were agreed and signed as a correct record.

LS011/22

4. DISCLOSURE OF INTERESTS

There were no disclosures of interests.

LS012/22

5. REQUEST FOR DISPENSATION

There were no requests for dispensation.

LS013/22

6. ENVIRONMENTAL VOLUNTEERS

Cllr L Stephenson provided updates including for the Pier Road and Haven groups who are working hard as are all the groups.

Also, the Granary have pickers and bags which can be used by people staying overnight, a message has been passed onto the Spittal Group that officers are investigating replacement screens for boards with stickers, the A1 group are still concerned there is property damage after recent storms.

At Five Arches there have been incidents of nuisance behaviour, Northumbria Police have visited the site, but the problems are on-going.

LS014/22

7. ISSUES REPORTED SINCE LAST MEETING

The Town Clerk provided an update to the report which included the planters and benches at Spittal Promenade and that maintenance would be required to the beacon on the Town Walls.

Standing Orders were suspended sufficiently to allow Cty Cllr C Seymour to speak who informed the meeting that the beacon belongs to Northumberland County Council (NCC). The Committee **RESOLVED** to instruct the Town Clerk to write to NCC regarding this matter.

LS015/22

8. LOCAL SERVICES

The Town Clerk explained that this item, including a report, would be deferred to Budget and Administration as the correct Committee for this subject.

A verbal update was provided regarding recruitment of new staff, after which, on the motion of Cllr G Brown, seconded by Cllr J Robertson, the Committee **RESOLVED** to instruct the Town Clerk to investigate costs for electric power tools.

LS016/22

9. UPDATE ON BENCHES

The Assistant to the Clerk provided an update on the re-location of benches. After which, a way forward for maintenance work to benches was discussed. It was agreed that Officers would provide a Ward-by-Ward list of all Town Council benches to Councillors, who would report back during August on maintenance required for work to be completed by winter.

LS017/22

10. PLANTERS AND BASKETS FOR TWEEDMOUTH

The Committee **RESOLVED** that a scheme of work be instigated to allow time for changes to next year's budget. Also mentioned, was the idea of relocating some of the planters from Marygate.

LS018/22

11. UPDATE ON TREES AND PLANTERS

The sites for trees in planters have been agreed and NCC have no issues with the proposals but require updating on the risk assessment for both delivery of containers and of trees. The information has now been passed onto their Trees and Woodlands Officer and he has no issues.

LS019/22

12. UPDATE ON PLAY PARK FOR 5 ARCHES

The Committee unanimously **RESOLVED** to recommend to Council a large-scale consultation be carried out to establish the scope and provision of required equipment through-out the Town Council area.

LS020/22

13. PARKS AND GRASS CUTTING

The Assistant to the Town Clerk provided an update on grass cutting within the play parks. After which the Committee unanimously **RESOLVED** to instruct the Town Clerk to write to NCC regarding recent work and further **RESOLVED** that NCC continue as the preferred contractor.

LS021/22

14. UPDATE ON BUS SHELTERS

The Town Clerk provided an update on a recent planning application which did not include details of improvements to bus shelters or the potential installation of bus shelters. After which, the Committee **RESOLVED** to instruct the Town Clerk to write to NCC for further information.

LS022/22

15. SPITTAL SPLASH PARK

The Committee unanimously **RESOLVED** that quotes be brought to the next meeting of the Budget and Administration Committee.

LS023/22

16. FORWARD PLAN

The Committee **RESOLVED** that a Trim Trail and Future Provision of Play Equipment be added to the Forward Plan.

After which, it was **RESOLVED** to note the Forward Plan.

LS024/22

17. DATE OF NEXT MEETING

The date of the next meeting will be Monday, 04 July 2022 at 6.00 pm.