

Appendix F

07/09/2022

Berwick upon Tweed Town Council Current Year

Order Dates From 01/08/2022 To 31/08/2022

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Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation---- >

Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
22-65	02/08/2022 (5)	Vital Signs Ltd	Posted	Complete	Yes	1	Framing and signage for Office	920.67	920.67	4060	102	920.67
22-66	02/08/2022 (5)	Viking	Posted	Complete	Yes	1	Waste paper bin (pack of 8)	52.49	182.05	4102	103	182.05
						2	Hand Towel Dispenser	27.99				
						3	Hand Towels	21.19				
						4	C4 Envelopes (pack of 250)	23.99				
						5	C5 Envelopes (pack of 50)	6.49				
						6	A4 Copy Paper	49.90				
22-67	03/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Traffic Cone 750mm (pack of 4)	49.97	49.97	4504	201	49.97
22-68	03/08/2022 (5)	Berwick Community Trust	Posted	Active	Yes	1	Meeting Room Hire 05.08.2022	17.50	17.50	4254	106	17.50
22-69	03/08/2022 (5)	Tanks Direct	Posted	Complete	Yes	1	500 litre Water Tank	292.49	292.49	4508	201	292.49
22-82	08/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Smith & Locke 20-Hook Key	9.99	82.82	4057	102	9.99
						2	Ratchet Strap with Hooks 10m x	29.16		4504	201	29.16
						3	Fork and Spade Set	19.98		4508	201	43.67
						4	Magnusson Adjustable Wrench	8.33				
						5	Pegler PB50 Hose Union Bib Tap	9.13				
						6	Hozelock Sprayer & Hose Fittings	6.23				
22-85	09/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Toilet Roll Holder	6.66	142.54	4057	102	6.66
						2	Stepladder	71.66		4504	201	135.88
						3	WD-40 Aerosol Lubricant	4.66				
						4	WD-40 Grease	6.24				
						5	Mixed Drive Socket Set	53.32				
22-87	03/08/2022 (5)	Widescope Web Design	Posted	Complete	Yes	1	On-line OLB condolence book	70.00	70.00	4106	103	70.00
22-88	10/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Easydrive Hex Bolt Coach Screws	5.24	20.20	4505	201	15.38
						2	Fischer SX Nylon Plugs (25 pk)	6.82		4057	102	4.82
						3	Erbauer Straight Shank Masonry	3.32				
						4	Oval Door Stops Satin (2 pk)	4.82				
22-90	03/08/2022 (5)	Homebase	Posted	Complete	Yes	1	Local services work	72.92	134.13	4504	201	72.92
						2	Seat maintenance	61.21		4500	201	61.21
22-91	03/08/2022 (5)	B&M Retail Limited	Posted	Complete	Yes	1	Sandpaper	12.07	12.07	4500	201	12.07
22-92	04/08/2022 (5)	Duncan Grieve Window	Posted	Complete	Yes	1	Window cleaning	5.00	5.00	4058	102	5.00
22-092*	04/08/2022 (5)	Duncan Grieve Window	Entered	Active	Yes	1	Clean office windows	15.00	15.00	4058	102	15.00
22-93	05/08/2022 (5)	Argos Business Solutions	Posted	Complete	Yes	1	Tool Bag	13.75	13.75	4504	201	13.75
22-94	05/08/2022 (5)	Homebase	Posted	Complete	Yes	1	Public realm works	44.59	79.59	4504	201	44.59

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						2	Seat maintenance	35.00		4500	201	35.00
22-95	05/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Local services work	144.15	144.15	4504	201	144.15
22-96	10/08/2022 (5)	Printerland	Posted	Complete	Yes	1	Cyan toner cartridge	155.06	155.06	4104	103	155.06
22-97	11/08/2022 (5)	Amazon	Posted	Complete	Yes	1	Tamper proof TORX bit socket set	14.99	19.15	4801	303	19.15
						2	Postage & Packing	4.16				
22-98	11/08/2022 (5)	Berwick Community Trust	Posted	Active	Yes	1	Room Booking for Festivals	30.00	30.00	4254	106	30.00
22-100	12/08/2022 (5)	Council HR and	Posted	Complete	Yes	1	Support for induction training	718.00	718.00	4206	105	718.00
22-101	15/08/2022 (5)	Jewson	Posted	Complete	Yes	1	Rubble sacks	7.72	7.72	4508	201	7.72
22-102	15/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Spirit Level	13.32	33.30	4504	201	33.30
						2	Round point shovel	19.98				
22-103	15/08/2022 (5)	Berwick Community Trust	Posted	Active	Yes	1	Room hire for Councillor training	35.00	35.00	4150	104	35.00
22-104	16/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Yard Broom Head & Bracket	13.32	13.32	4504	201	13.32
22-105	16/08/2022 (5)	Ornamental Trees Ltd	Posted	Complete	Yes	1	Planter trees for Marygate	633.36	633.36	4508	201	633.36
22-105*	16/08/2022 (5)	Ornamental Trees Ltd	Entered	Complete	Yes	1	Delivery of planter trees for	24.95	24.95	4508	201	24.95
22-106	16/08/2022 (5)	Amazon	Posted	Complete	Yes	1	Impact Socket Adapter and	9.16	13.32	4801	303	13.32
						2	Postage & Packing	4.16				
22-107	16/08/2022 (5)	Northumberland County	Posted	Complete	Yes	1	Collect bulk waste	170.80	170.80	4060	102	170.80
22-108	17/08/2022 (5)	Chris's Garden	Posted	Active	Yes	1	Safety matting at Flagstaff Park	95.00	95.00	4801	303	95.00
22-109	17/08/2022 (5)	Jewson	Posted	Complete	Yes	1	Timber and paving slabs	34.22	34.22	4508	201	34.22
22-110	17/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Countersunk Multipurpose Screws	6.07	88.19	4508	201	88.19
						2	Magnusson Bar Set 3 Pieces	15.82				
						3	Stanley Heavy Duty Staples Bright	2.99				
						4	Damp-Proof Membrane Black	37.49				
						5	Stanley 10mm Hammer Tacker	25.82				
22-111	17/08/2022 (5)	Argos Business Solutions	Posted	Active	Yes	1	Broom handle	3.44	18.06	4504	201	3.44
						2	Open and closed sign	7.97		4060	102	14.62
						3	Delivery	6.65				
22-112	17/08/2022 (5)	Council HR and	Posted	Complete	Yes	1	Councillor training	567.00	567.00	4150	104	567.00
22-113	18/08/2022 (5)	Your Local Blind Man	Posted	Complete	Yes	1	Blinds for office . front windows	240.00	240.00	4060	102	240.00
22-114	18/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Angle grinder	83.32	92.94	4500	201	46.47
						2	Angle grinder discs (pk 10)	9.62		4801	303	46.47

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22-115	19/08/2022 (5)	Post Office	Posted	Complete	Yes	1	Post meeting papers for	30.75	30.75	4101	103	30.75
22-116	19/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Screwdriver set	15.32	51.53	4500	201	51.53
						2	G-Clamp	6.66				
						3	Long nose pliers	10.82				
						4	Combination pliers	10.82				
						5	Pliers set	7.91				
22-117	19/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Carriage Bolts	10.82	18.64	4801	303	18.64
						2	Locking Nuts	7.82				
22-118	19/08/2022 (5)	Sports Direct Ltd	Posted	Complete	Yes	1	Safety footwear	20.83	20.83	4057	102	20.83
22-119	18/08/2022 (5)	Asda	Posted	Complete	Yes	1	Work trousers	25.00	25.00	4057	102	25.00
22-120	23/08/2022 (5)	Homebase	Posted	Complete	Yes	1	Wheel barrow	54.17	54.17	4508	201	54.17
22-121	23/08/2022 (5)	Berwick Community Trust	Posted	Active	Yes	1	Council meeting 23.08.2022	30.00	30.00	4254	106	30.00
22-122	24/08/2022 (5)	The Paint Shed Limited	Posted	Complete	Yes	1	5 piece paint brush set	6.99	156.09	4500	201	156.09
						2	Sadolin extra jacobean walnut 2.5l	116.82				
						3	Armstead high gloss 5l	32.28				
22-123	24/08/2022 (5)	Printerland	Posted	Complete	Yes	1	Extra hi yellow toner	155.06	155.06	4104	103	155.06
22-124	25/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Masonry drill bit	5.24	5.24	4500	201	5.24
22-125	25/08/2022 (5)	The Paint Shed Limited	Posted	Active	Yes	1	Black hammerite 2.5L	73.54	73.54	4500	201	73.54
22-126	25/08/2022 (5)	Parish Notice Board Co.	Posted	Active	Yes	1	Polycarbonate front panel 1200mm	250.00	300.00	4504	201	300.00
						2	Delivery	50.00				
22-128	25/08/2022 (5)	Viking	Posted	Complete	Yes	1	Medical First Aid Kit	11.99	51.84	4057	102	49.85
						2	Waste Bin 50L	10.99		4102	103	1.99
						3	Entrance Mat	15.99				
						4	Clipboard	7.98				
						5	Whiteboard Marker (pk 12)	1.99				
						6	Delivery	2.90				
22-129	25/08/2022 (5)	Royal Images	Posted	Complete	Yes	1	Official Image of HM The Queen,	129.40	129.40	5452	702	129.40
22-130	26/08/2022 (5)	Screwfix	Posted	Complete	Yes	1	Hose cart 40m	54.16	60.40	4801	303	60.40
						2	Sprayer and hose fittings	6.24				
22-131	26/08/2022 (5)	Berwick Community Trust	Posted	Active	Yes	1	Room hire for Freedom Ceremony	60.00	60.00	5402	701	60.00
22-132	30/08/2022 (6)	Elite Industrial Supplies	Posted	Active	Yes	1	Hi Vis clothing	127.46	127.46	4057	102	127.46
22-133	30/08/2022 (5)	Go Outdoors	Posted	Complete	Yes	1	Tent pegs for turf at Spittal Play	5.00	7.50	4801	303	7.50

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Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
22-134	30/08/2022 (6)	The Sign Shed	Posted	Complete	Yes	2	Tent pegs for turf at Spittal Play	2.50				
						1	Signage for playpark	46.00	46.00	4701	301	46.00
22-135	31/08/2022 (5)	Lawn Mowers Direct	Posted	Active	Yes	1	Heavy duty petrol mower	1,124.17	1,124.17	4801	303	1,124.17
22-136	31/08/2022 (5)	The Ramp People	Posted	Complete	Yes	1	Heavy duty van ramp	320.00	320.00	4801	303	320.00
22-137	31/08/2022 (5)	Lawn Mowers Direct	Posted	Active	Yes	1	Handheld petrol leaf blower	290.83	565.83	4801	303	565.83
						2	Hedge trimmer	262.50				
						3	Delivery	12.50				
22-138	31/08/2022 (5)	Amazon	Posted	Active	Yes	1	20L Metal jerry can	43.06	43.06	4801	303	43.06
22-139	30/08/2022 (5)	Parish Notice Board Co.	Posted	Active	Yes	1	Spare keys (pk 3)	10.00	12.00	4504	201	12.00
						2	Delivery	2.00				
22-141	31/08/2022 (5)	JT Dove	Posted	Active	Yes	1	Soil (0.6cm3)	672.00	672.00	4508	201	672.00
22-143	31/08/2022 (5)	Council HR and	Posted	Active	Yes	1	Locum Clerk support	2,408.00	2,408.00	4206	105	2,408.00
22-144	31/08/2022 (5)	Stephen Roughead	Posted	Active	Yes	1	Repair leaking WC at new office	30.82	30.82	4060	102	30.82
22-147	31/08/2022 (5)	24/7 Business Support	Posted	Active	Yes	1	Service calls - mailboxes	127.50	170.00	4056	102	127.50
						2	Service calls - office move	42.50		4060	102	42.50
								11,920.65	11,920.65			11,920.65