

07/09/2022

Berwick upon Tweed Town Council Current Year

Order Dates From 01/08/2022 To 31/08/2022

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Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation---- >

| Order No | Date/Month | Supplier Name | Stage | Status | Comm | Item | Title Description | Item Total | Order Value | Code | Centre | Amount |
|----------|----------------|--------------------------|---------|----------|------|------|----------------------------------|------------|---------------|------|--------|--------|
| 22-65 | 02/08/2022 (5) | Vital Signs Ltd | Posted | Complete | Yes | 1 | Framing and signage for Office | 920.67 | 920.67 | 4060 | 102 | 920.67 |
| 22-66 | 02/08/2022 (5) | Viking | Posted | Complete | Yes | 1 | Waste paper bin (pack of 8) | 52.49 | 182.05 | 4102 | 103 | 182.05 |
| | | | | | | 2 | Hand Towel Dispenser | 27.99 | | | | |
| | | | | | | 3 | Hand Towels | 21.19 | | | | |
| | | | | | | 4 | C4 Envelopes (pack of 250) | 23.99 | | | | |
| | | | | | | 5 | C5 Envelopes (pack of 50) | 6.49 | | | | |
| | | | | | | 6 | A4 Copy Paper | 49.90 | | | | |
| 22-67 | 03/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Traffic Cone 750mm (pack of 4) | 49.97 | 49.97 | 4504 | 201 | 49.97 |
| 22-68 | 03/08/2022 (5) | Berwick Community Trust | Posted | Active | Yes | 1 | Meeting Room Hire 05.08.2022 | 17.50 | 17.50 | 4254 | 106 | 17.50 |
| 22-69 | 03/08/2022 (5) | Tanks Direct | Posted | Complete | Yes | 1 | 500 litre Water Tank | 292.49 | 292.49 | 4508 | 201 | 292.49 |
| 22-82 | 08/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Smith & Locke 20-Hook Key | 9.99 | 82.82 | 4057 | 102 | 9.99 |
| | | | | | | 2 | Ratchet Strap with Hooks 10m x | 29.16 | | 4504 | 201 | 29.16 |
| | | | | | | 3 | Fork and Spade Set | 19.98 | | 4508 | 201 | 43.67 |
| | | | | | | 4 | Magnusson Adjustable Wrench | 8.33 | | | | |
| | | | | | | 5 | Pegler PB50 Hose Union Bib Tap | 9.13 | | | | |
| | | | | | | 6 | Hozelock Sprayer & Hose Fittings | 6.23 | | | | |
| 22-85 | 09/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Toilet Roll Holder | 6.66 | 142.54 | 4057 | 102 | 6.66 |
| | | | | | | 2 | Stepladder | 71.66 | | 4504 | 201 | 135.88 |
| | | | | | | 3 | WD-40 Aerosol Lubricant | 4.66 | | | | |
| | | | | | | 4 | WD-40 Grease | 6.24 | | | | |
| | | | | | | 5 | Mixed Drive Socket Set | 53.32 | | | | |
| 22-87 | 03/08/2022 (5) | Widescope Web Design | Posted | Complete | Yes | 1 | On-line OLB condolence book | 70.00 | 70.00 | 4106 | 103 | 70.00 |
| 22-88 | 10/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Easydrive Hex Bolt Coach Screws | 5.24 | 20.20 | 4505 | 201 | 15.38 |
| | | | | | | 2 | Fischer SX Nylon Plugs (25 pk) | 6.82 | | 4057 | 102 | 4.82 |
| | | | | | | 3 | Erbauer Straight Shank Masonry | 3.32 | | | | |
| | | | | | | 4 | Oval Door Stops Satin (2 pk) | 4.82 | | | | |
| 22-90 | 03/08/2022 (5) | Homebase | Posted | Complete | Yes | 1 | Local services work | 72.92 | 134.13 | 4504 | 201 | 72.92 |
| | | | | | | 2 | Seat maintenance | 61.21 | | 4500 | 201 | 61.21 |
| 22-91 | 03/08/2022 (5) | B&M Retail Limited | Posted | Complete | Yes | 1 | Sandpaper | 12.07 | 12.07 | 4500 | 201 | 12.07 |
| 22-92 | 04/08/2022 (5) | Duncan Grieve Window | Posted | Complete | Yes | 1 | Window cleaning | 5.00 | 5.00 | 4058 | 102 | 5.00 |
| 22-092* | 04/08/2022 (5) | Duncan Grieve Window | Entered | Active | Yes | 1 | Clean office windows | 15.00 | 15.00 | 4058 | 102 | 15.00 |
| 22-93 | 05/08/2022 (5) | Argos Business Solutions | Posted | Complete | Yes | 1 | Tool Bag | 13.75 | 13.75 | 4504 | 201 | 13.75 |
| 22-94 | 05/08/2022 (5) | Homebase | Posted | Complete | Yes | 1 | Public realm works | 44.59 | 79.59 | 4504 | 201 | 44.59 |

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| Order No | Date/Month | Supplier Name | Stage | Status | Comm | Item | Title Description | Item Total | Order Value | Code | Centre | Amount |
|----------|----------------|--------------------------|---------|----------|------|------|-----------------------------------|------------|---------------|------|--------|--------|
| | | | | | | 2 | Seat maintenance | 35.00 | | 4500 | 201 | 35.00 |
| 22-95 | 05/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Local services work | 144.15 | 144.15 | 4504 | 201 | 144.15 |
| 22-96 | 10/08/2022 (5) | Printerland | Posted | Complete | Yes | 1 | Cyan toner cartridge | 155.06 | 155.06 | 4104 | 103 | 155.06 |
| 22-97 | 11/08/2022 (5) | Amazon | Posted | Complete | Yes | 1 | Tamper proof TORX bit socket set | 14.99 | 19.15 | 4801 | 303 | 19.15 |
| | | | | | | 2 | Postage & Packing | 4.16 | | | | |
| 22-98 | 11/08/2022 (5) | Berwick Community Trust | Posted | Active | Yes | 1 | Room Booking for Festivals | 30.00 | 30.00 | 4254 | 106 | 30.00 |
| 22-100 | 12/08/2022 (5) | Council HR and | Posted | Complete | Yes | 1 | Support for induction training | 718.00 | 718.00 | 4206 | 105 | 718.00 |
| 22-101 | 15/08/2022 (5) | Jewson | Posted | Complete | Yes | 1 | Rubble sacks | 7.72 | 7.72 | 4508 | 201 | 7.72 |
| 22-102 | 15/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Spirit Level | 13.32 | 33.30 | 4504 | 201 | 33.30 |
| | | | | | | 2 | Round point shovel | 19.98 | | | | |
| 22-103 | 15/08/2022 (5) | Berwick Community Trust | Posted | Active | Yes | 1 | Room hire for Councillor training | 35.00 | 35.00 | 4150 | 104 | 35.00 |
| 22-104 | 16/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Yard Broom Head & Bracket | 13.32 | 13.32 | 4504 | 201 | 13.32 |
| 22-105 | 16/08/2022 (5) | Ornamental Trees Ltd | Posted | Complete | Yes | 1 | Planter trees for Marygate | 633.36 | 633.36 | 4508 | 201 | 633.36 |
| 22-105* | 16/08/2022 (5) | Ornamental Trees Ltd | Entered | Complete | Yes | 1 | Delivery of planter trees for | 24.95 | 24.95 | 4508 | 201 | 24.95 |
| 22-106 | 16/08/2022 (5) | Amazon | Posted | Complete | Yes | 1 | Impact Socket Adapter and | 9.16 | 13.32 | 4801 | 303 | 13.32 |
| | | | | | | 2 | Postage & Packing | 4.16 | | | | |
| 22-107 | 16/08/2022 (5) | Northumberland County | Posted | Complete | Yes | 1 | Collect bulk waste | 170.80 | 170.80 | 4060 | 102 | 170.80 |
| 22-108 | 17/08/2022 (5) | Chris's Garden | Posted | Active | Yes | 1 | Safety matting at Flagstaff Park | 95.00 | 95.00 | 4801 | 303 | 95.00 |
| 22-109 | 17/08/2022 (5) | Jewson | Posted | Complete | Yes | 1 | Timber and paving slabs | 34.22 | 34.22 | 4508 | 201 | 34.22 |
| 22-110 | 17/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Countersunk Multipurpose Screws | 6.07 | 88.19 | 4508 | 201 | 88.19 |
| | | | | | | 2 | Magnusson Bar Set 3 Pieces | 15.82 | | | | |
| | | | | | | 3 | Stanley Heavy Duty Staples Bright | 2.99 | | | | |
| | | | | | | 4 | Damp-Proof Membrane Black | 37.49 | | | | |
| | | | | | | 5 | Stanley 10mm Hammer Tacker | 25.82 | | | | |
| 22-111 | 17/08/2022 (5) | Argos Business Solutions | Posted | Active | Yes | 1 | Broom handle | 3.44 | 18.06 | 4504 | 201 | 3.44 |
| | | | | | | 2 | Open and closed sign | 7.97 | | 4060 | 102 | 14.62 |
| | | | | | | 3 | Delivery | 6.65 | | | | |
| 22-112 | 17/08/2022 (5) | Council HR and | Posted | Complete | Yes | 1 | Councillor training | 567.00 | 567.00 | 4150 | 104 | 567.00 |
| 22-113 | 18/08/2022 (5) | Your Local Blind Man | Posted | Complete | Yes | 1 | Blinds for office . front windows | 240.00 | 240.00 | 4060 | 102 | 240.00 |
| 22-114 | 18/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Angle grinder | 83.32 | 92.94 | 4500 | 201 | 46.47 |
| | | | | | | 2 | Angle grinder discs (pk 10) | 9.62 | | 4801 | 303 | 46.47 |

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|----------|----------------|---------------------------|--------|----------|------|------|------------------------------------|------------|---------------|------|--------|--------|
| 22-115 | 19/08/2022 (5) | Post Office | Posted | Complete | Yes | 1 | Post meeting papers for | 30.75 | 30.75 | 4101 | 103 | 30.75 |
| 22-116 | 19/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Screwdriver set | 15.32 | 51.53 | 4500 | 201 | 51.53 |
| | | | | | | 2 | G-Clamp | 6.66 | | | | |
| | | | | | | 3 | Long nose pliers | 10.82 | | | | |
| | | | | | | 4 | Combination pliers | 10.82 | | | | |
| | | | | | | 5 | Pliers set | 7.91 | | | | |
| 22-117 | 19/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Carriage Bolts | 10.82 | 18.64 | 4801 | 303 | 18.64 |
| | | | | | | 2 | Locking Nuts | 7.82 | | | | |
| 22-118 | 19/08/2022 (5) | Sports Direct Ltd | Posted | Complete | Yes | 1 | Safety footwear | 20.83 | 20.83 | 4057 | 102 | 20.83 |
| 22-119 | 18/08/2022 (5) | Asda | Posted | Complete | Yes | 1 | Work trousers | 25.00 | 25.00 | 4057 | 102 | 25.00 |
| 22-120 | 23/08/2022 (5) | Homebase | Posted | Complete | Yes | 1 | Wheel barrow | 54.17 | 54.17 | 4508 | 201 | 54.17 |
| 22-121 | 23/08/2022 (5) | Berwick Community Trust | Posted | Active | Yes | 1 | Council meeting 23.08.2022 | 30.00 | 30.00 | 4254 | 106 | 30.00 |
| 22-122 | 24/08/2022 (5) | The Paint Shed Limited | Posted | Complete | Yes | 1 | 5 piece paint brush set | 6.99 | 156.09 | 4500 | 201 | 156.09 |
| | | | | | | 2 | Sadolin extra jacobean walnut 2.5l | 116.82 | | | | |
| | | | | | | 3 | Armstead high gloss 5l | 32.28 | | | | |
| 22-123 | 24/08/2022 (5) | Printerland | Posted | Complete | Yes | 1 | Extra hi yellow toner | 155.06 | 155.06 | 4104 | 103 | 155.06 |
| 22-124 | 25/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Masonry drill bit | 5.24 | 5.24 | 4500 | 201 | 5.24 |
| 22-125 | 25/08/2022 (5) | The Paint Shed Limited | Posted | Active | Yes | 1 | Black hammerite 2.5L | 73.54 | 73.54 | 4500 | 201 | 73.54 |
| 22-126 | 25/08/2022 (5) | Parish Notice Board Co. | Posted | Active | Yes | 1 | Polycarbonate front panel 1200mm | 250.00 | 300.00 | 4504 | 201 | 300.00 |
| | | | | | | 2 | Delivery | 50.00 | | | | |
| 22-128 | 25/08/2022 (5) | Viking | Posted | Complete | Yes | 1 | Medical First Aid Kit | 11.99 | 51.84 | 4057 | 102 | 49.85 |
| | | | | | | 2 | Waste Bin 50L | 10.99 | | 4102 | 103 | 1.99 |
| | | | | | | 3 | Entrance Mat | 15.99 | | | | |
| | | | | | | 4 | Clipboard | 7.98 | | | | |
| | | | | | | 5 | Whiteboard Marker (pk 12) | 1.99 | | | | |
| | | | | | | 6 | Delivery | 2.90 | | | | |
| 22-129 | 25/08/2022 (5) | Royal Images | Posted | Complete | Yes | 1 | Official Image of HM The Queen, | 129.40 | 129.40 | 5452 | 702 | 129.40 |
| 22-130 | 26/08/2022 (5) | Screwfix | Posted | Complete | Yes | 1 | Hose cart 40m | 54.16 | 60.40 | 4801 | 303 | 60.40 |
| | | | | | | 2 | Sprayer and hose fittings | 6.24 | | | | |
| 22-131 | 26/08/2022 (5) | Berwick Community Trust | Posted | Active | Yes | 1 | Room hire for Freedom Ceremony | 60.00 | 60.00 | 5402 | 701 | 60.00 |
| 22-132 | 30/08/2022 (6) | Elite Industrial Supplies | Posted | Active | Yes | 1 | Hi Vis clothing | 127.46 | 127.46 | 4057 | 102 | 127.46 |
| 22-133 | 30/08/2022 (5) | Go Outdoors | Posted | Complete | Yes | 1 | Tent pegs for turf at Spittal Play | 5.00 | 7.50 | 4801 | 303 | 7.50 |

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All Suppliers

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| <u>Order No</u> | <u>Date/Month</u> | <u>Supplier Name</u> | <u>Stage</u> | <u>Status</u> | <u>Comm</u> | <u>Item</u> | <u>Title Description</u> | <u>Item Total</u> | <u>Order Value</u> | <u>Code</u> | <u>Centre</u> | <u>Amount</u> |
|-----------------|-------------------|-------------------------|--------------|---------------|-------------|-------------|------------------------------------|-------------------|--------------------|-------------|---------------|------------------|
| 22-134 | 30/08/2022 (6) | The Sign Shed | Posted | Complete | Yes | 2 | Tent pegs for turf at Spittal Play | 2.50 | | | | |
| | | | | | | 1 | Signage for playpark | 46.00 | 46.00 | 4701 | 301 | 46.00 |
| 22-135 | 31/08/2022 (5) | Lawn Mowers Direct | Posted | Active | Yes | 1 | Heavy duty petrol mower | 1,124.17 | 1,124.17 | 4801 | 303 | 1,124.17 |
| 22-136 | 31/08/2022 (5) | The Ramp People | Posted | Complete | Yes | 1 | Heavy duty van ramp | 320.00 | 320.00 | 4801 | 303 | 320.00 |
| 22-137 | 31/08/2022 (5) | Lawn Mowers Direct | Posted | Active | Yes | 1 | Handheld petrol leaf blower | 290.83 | 565.83 | 4801 | 303 | 565.83 |
| | | | | | | 2 | Hedge trimmer | 262.50 | | | | |
| | | | | | | 3 | Delivery | 12.50 | | | | |
| 22-138 | 31/08/2022 (5) | Amazon | Posted | Active | Yes | 1 | 20L Metal jerry can | 43.06 | 43.06 | 4801 | 303 | 43.06 |
| 22-139 | 30/08/2022 (5) | Parish Notice Board Co. | Posted | Active | Yes | 1 | Spare keys (pk 3) | 10.00 | 12.00 | 4504 | 201 | 12.00 |
| | | | | | | 2 | Delivery | 2.00 | | | | |
| 22-141 | 31/08/2022 (5) | JT Dove | Posted | Active | Yes | 1 | Soil (0.6cm3) | 672.00 | 672.00 | 4508 | 201 | 672.00 |
| 22-143 | 31/08/2022 (5) | Council HR and | Posted | Active | Yes | 1 | Locum Clerk support | 2,408.00 | 2,408.00 | 4206 | 105 | 2,408.00 |
| 22-144 | 31/08/2022 (5) | Stephen Roughead | Posted | Active | Yes | 1 | Repair leaking WC at new office | 30.82 | 30.82 | 4060 | 102 | 30.82 |
| 22-147 | 31/08/2022 (5) | 24/7 Business Support | Posted | Active | Yes | 1 | Service calls - mailboxes | 127.50 | 170.00 | 4056 | 102 | 127.50 |
| | | | | | | 2 | Service calls - office move | 42.50 | | 4060 | 102 | 42.50 |
| | | | | | | | | <u>11,920.65</u> | <u>11,920.65</u> | | | <u>11,920.65</u> |