

06/10/2022

## Berwick upon Tweed Town Council Current Year

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## Detailed Income &amp; Expenditure by Budget Heading 01/09/2022

Month No: 6

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>101 Admin:Staffing</b>								
4000 Salaries	113,024	52,134	202,341	150,207		150,207	25.8%	
4001 National Insurance	11,081	4,938	15,000	10,062		10,062	32.9%	
4002 Pensions	10,734	4,153	19,610	15,457		15,457	21.2%	
4003 Training	0	400	3,500	3,100	800	2,300	34.3%	
4004 Travel & Subsistence	285	32	540	508		508	5.9%	
4006 Staff Memberships	2,094	0	980	980		980	0.0%	
4007 Meetings	103	0	545	545		545	0.0%	
4010 Payroll Cost	246	104	354	250		250	29.4%	
Admin:Staffing :- Indirect Expenditure	<b>137,566</b>	<b>61,762</b>	<b>242,870</b>	<b>181,108</b>	<b>800</b>	<b>180,308</b>	<b>25.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(137,566)</b>	<b>(61,762)</b>	<b>(242,870)</b>	<b>(181,108)</b>				
<b>102 Admin:Office Costs</b>								
4050 Rent	11,667	7,148	12,500	5,352		5,352	57.2%	
4051 Service Charge	0	0	0	0	140	(140)	0.0%	
4052 Rates	1,512	1,100	0	(1,100)		(1,100)	0.0%	
4053 Electricity	259	352	1,500	1,148		1,148	23.5%	
4054 Telecoms	1,812	1,665	2,000	335	216	119	94.1%	
4055 IT Equipment	6,860	623	500	(123)	623	(747)	249.3%	
4056 IT Support	3,273	2,427	0	(2,427)		(2,427)	0.0%	
4057 Equipment & Furniture	17	5,219	500	(4,719)	201	(4,920)	1084.1%	
4058 Cleaning	0	63	0	(63)		(63)	0.0%	
4059 Equipment Replacement Fund	0	0	800	800		800	0.0%	
4060 COnversion costs new premises	0	39,707	40,000	293	14,555	(14,262)	135.7%	
Admin:Office Costs :- Indirect Expenditure	<b>25,399</b>	<b>58,305</b>	<b>57,800</b>	<b>(505)</b>	<b>15,736</b>	<b>(16,241)</b>	<b>128.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(25,399)</b>	<b>(58,305)</b>	<b>(57,800)</b>	<b>505</b>				
6000 plus Transfer from EMR	2,478	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(22,921)</b>	<b>(58,305)</b>						
<b>103 Admin:Operational Costs</b>								
4100 Accounting Software	1,918	0	800	800		800	0.0%	
4101 Postage	450	75	500	425		425	14.9%	
4102 Stationery	781	366	600	234	399	(164)	127.4%	
4103 Printing	168	29	600	572		572	4.8%	
4104 Photocopies	240	503	1,100	597		597	45.7%	
4105 Photocopier Support	153	0	0	0		0	0.0%	
4106 TC Website	1,990	170	500	330		330	34.0%	
4108 Bank Charges	344	113	360	247		247	31.3%	

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4109 G-suite e-mail	897	0	3,000	3,000		3,000	0.0%	
Admin:Operational Costs :- Indirect Expenditure	<b>6,942</b>	<b>1,254</b>	<b>7,460</b>	<b>6,206</b>	<b>399</b>	<b>5,807</b>	<b>22.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(6,942)</b>	<b>(1,254)</b>	<b>(7,460)</b>	<b>(6,206)</b>				
<u>104 Admin:Councillor Costs</u>								
4150 Training	(75)	633	600	(33)		(33)	105.4%	
4151 Travel & Subsistence	0	19	300	281		281	6.2%	
4152 Supplies	252	13	200	187		187	6.7%	
Admin:Councillor Costs :- Indirect Expenditure	<b>177</b>	<b>665</b>	<b>1,100</b>	<b>435</b>	<b>0</b>	<b>435</b>	<b>60.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(177)</b>	<b>(665)</b>	<b>(1,100)</b>	<b>(435)</b>				
<u>105 Admin:Statutory Costs</u>								
4200 Insurance - General	751	1,938	745	(1,193)		(1,193)	260.2%	
4201 Insurance - Play Area	1,703	0	1,645	1,645		1,645	0.0%	
4202 Insurance - Public Realm	751	0	745	745		745	0.0%	
4203 Insurance - Civic Regalia	1,803	0	1,725	1,725		1,725	0.0%	
4204 Audit - External	1,000	0	1,300	1,300		1,300	0.0%	
4205 Audit - Internal	3,222	3,422	3,650	228		228	93.8%	
4206 Legal & Professional Fees	1,465	6,037	0	(6,037)		(6,037)	0.0%	
4207 Election Expenses	1,324	0	2,500	2,500		2,500	0.0%	
Admin:Statutory Costs :- Indirect Expenditure	<b>12,020</b>	<b>11,398</b>	<b>12,310</b>	<b>912</b>	<b>0</b>	<b>912</b>	<b>92.6%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(12,020)</b>	<b>(11,398)</b>	<b>(12,310)</b>	<b>(912)</b>				
<u>106 Admin:Miscellaneous Costs</u>								
4250 Publications	0	0	270	270		270	0.0%	
4251 Communications	424	0	1,100	1,100		1,100	0.0%	
4252 Publicity	2,500	4,167	2,700	(1,467)	4,167	(5,633)	308.6%	
4253 Subscriptions	90	0	1,577	1,577		1,577	0.0%	
4254 Meeting Expenses	973	1,127	1,577	450	130	320	79.7%	
Admin:Miscellaneous Costs :- Indirect Expenditure	<b>3,987</b>	<b>5,294</b>	<b>7,224</b>	<b>1,930</b>	<b>4,297</b>	<b>(2,366)</b>	<b>132.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,987)</b>	<b>(5,294)</b>	<b>(7,224)</b>	<b>(1,930)</b>				
<u>201 CS:Public Space Management</u>								
4500 Public Seat Maintenance	1,381	1,872	13,890	12,018	685	11,333	18.4%	662
4502 Bus Shelter Maintenance	9,144	1,844	20,000	18,156	1,360	16,796	16.0%	
4504 Public Realm Works	6,164	4,199	13,150	8,951	993	7,957	39.5%	
4505 Litter Bins	2,202	1,206	1,000	(206)	774	(980)	198.0%	

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4508 Floral Display Materials	5,547	2,520	7,000	4,480	41	4,439	36.6%	
4509 Floral Display Labour	5,494	0	5,000	5,000		5,000	0.0%	
4512 Storage costs	1,960	1,150	2,000	850		850	57.5%	
<b>CS:Public Space Management :- Indirect Expenditure</b>	<b>31,892</b>	<b>12,792</b>	<b>62,040</b>	<b>49,248</b>	<b>3,853</b>	<b>45,395</b>	<b>26.8%</b>	<b>662</b>
<b>Net Expenditure</b>	<b>(31,892)</b>	<b>(12,792)</b>	<b>(62,040)</b>	<b>(49,248)</b>				
6000 plus Transfer from EMR	2,996	0						
6001 less Transfer to EMR	0	662						
<b>Movement to/(from) Gen Reserve</b>	<b>(28,896)</b>	<b>(13,454)</b>						
<b>202 CS:Local Service Offices</b>								
4600 Staff Costs	69,659	0	0	0		0	0.0%	
4601 Training	9,150	0	0	0		0	0.0%	
4602 Transport	2,496	154	10,000	9,846		9,846	1.5%	
4603 Equipment	2,297	35	2,500	2,465	637	1,828	26.9%	
4604 Service Transfer	0	0	13,842	13,842		13,842	0.0%	
4607 Depot costs	0	0	10,000	10,000		10,000	0.0%	
<b>CS:Local Service Offices :- Indirect Expenditure</b>	<b>83,601</b>	<b>189</b>	<b>36,342</b>	<b>36,153</b>	<b>637</b>	<b>35,515</b>	<b>2.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(83,601)</b>	<b>(189)</b>	<b>(36,342)</b>	<b>(36,153)</b>				
<b>203 CS:Allotments</b>								
4650 Water Charge	234	0	450	450		450	0.0%	
4651 Repairs & Maintenance	105	0	1,100	1,100		1,100	0.0%	
4652 National Allotment Society Sub	0	55	0	(55)		(55)	0.0%	
<b>CS:Allotments :- Indirect Expenditure</b>	<b>339</b>	<b>55</b>	<b>1,550</b>	<b>1,495</b>	<b>0</b>	<b>1,495</b>	<b>3.5%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(339)</b>	<b>(55)</b>	<b>(1,550)</b>	<b>(1,495)</b>				
<b>301 Parks &amp; Play Areas:Projects</b>								
4701 Play Equipment	1,350	46	7,500	7,454	203,574	(196,120)	2714.9%	
4702 Parks & Green Spaces Officer	7,000	0	0	0		0	0.0%	
4703 Spittal Play Park refurb	0	0	203,000	203,000		203,000	0.0%	
4704 Loan Repayment	0	0	15,000	15,000		15,000	0.0%	
<b>Parks &amp; Play Areas:Projects :- Indirect Expenditure</b>	<b>8,350</b>	<b>46</b>	<b>225,500</b>	<b>225,454</b>	<b>203,574</b>	<b>21,880</b>	<b>90.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(8,350)</b>	<b>(46)</b>	<b>(225,500)</b>	<b>(225,454)</b>				

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<b>302 Parks &amp; Play Areas: Splash Park</b>								
4750 Electricity	250	186	375	189		189	49.7%	
4752 Site Cleaning	850	233	0	(233)		(233)	0.0%	
4753 Maintenance	24,900	7,077	900	(6,177)		(6,177)	786.3%	
4754 Water Quality Inspections	4,326	5,127	6,300	1,173	1,053	121	98.1%	
4755 Daily/Weekly Inspections	832	0	0	0		0	0.0%	
4756 Annual Inspection	0	0	100	100		100	0.0%	
Parks & Play Areas: Splash Park :- Indirect Expenditure	<b>31,158</b>	<b>12,623</b>	<b>7,675</b>	<b>(4,948)</b>	<b>1,053</b>	<b>(6,001)</b>	<b>178.2%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(31,158)</b>	<b>(12,623)</b>	<b>(7,675)</b>	<b>4,948</b>				
<b>303 Parks &amp; Play Areas: Play Areas</b>								
4800 Site Cleaning	1,664	1,239	0	(1,239)		(1,239)	0.0%	
4801 Maintenance	585	5,751	14,500	8,749	185	8,564	40.9%	
4802 Weekly Inspections	0	1,286	0	(1,286)	47	(1,333)	0.0%	
4803 Annual Inspections	1,250	0	1,000	1,000		1,000	0.0%	
Parks & Play Areas: Play Areas :- Indirect Expenditure	<b>3,499</b>	<b>8,277</b>	<b>15,500</b>	<b>7,223</b>	<b>232</b>	<b>6,992</b>	<b>54.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,499)</b>	<b>(8,277)</b>	<b>(15,500)</b>	<b>(7,223)</b>				
<b>401 Promotion: Marketing</b>								
4900 Advertising	66	0	2,000	2,000		2,000	0.0%	
4901 Leaflets	0	0	2,250	2,250		2,250	0.0%	
4902 Website	500	0	850	850		850	0.0%	
4903 Social Media	0	0	1,000	1,000		1,000	0.0%	
4904 Other marketing	93	0	500	500		500	0.0%	
4905 Visitor services Support	0	0	7,000	7,000		7,000	0.0%	
Promotion: Marketing :- Indirect Expenditure	<b>659</b>	<b>0</b>	<b>13,600</b>	<b>13,600</b>	<b>0</b>	<b>13,600</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(659)</b>	<b>0</b>	<b>(13,600)</b>	<b>(13,600)</b>				
<b>402 Promotion: Autumn Festivals</b>								
4950 Universal costs	720	0	1,000	1,000		1,000	0.0%	
4951 Promotion	274	0	1,600	1,600		1,600	0.0%	
4952 Food Festival	0	0	2,000	2,000		2,000	0.0%	
4953 HODS	1,405	0	2,000	2,000		2,000	0.0%	
4954 Film Festival	961	0	2,000	2,000		2,000	0.0%	
4955 Literary Festival	2,000	0	2,000	2,000		2,000	0.0%	
4956 New Music Festival	0	0	2,000	2,000		2,000	0.0%	
Promotion: Autumn Festivals :- Indirect Expenditure	<b>5,360</b>	<b>0</b>	<b>12,600</b>	<b>12,600</b>	<b>0</b>	<b>12,600</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(5,360)</b>	<b>0</b>	<b>(12,600)</b>	<b>(12,600)</b>				

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<b>403 Promotion:Festive Lighting</b>								
5000 Maintenance & Installation	13,281	0	9,000	9,000		9,000	0.0%	
5001 Lights & Fittings	165	0	10,000	10,000	16,030	(6,030)	160.3%	
5002 Christmas Trees	500	0	600	600		600	0.0%	
5003 NCC Labour Costs	529	0	650	650		650	0.0%	
5004 Other Costs	0	0	215	215		215	0.0%	
Promotion:Festive Lighting :- Indirect Expenditure	<b>14,475</b>	<b>0</b>	<b>20,465</b>	<b>20,465</b>	<b>16,030</b>	<b>4,435</b>	<b>78.3%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(14,475)</b>	<b>0</b>	<b>(20,465)</b>	<b>(20,465)</b>				
<b>405 May Fair &amp; Market</b>								
5020 Expense	0	242	0	(242)		(242)	0.0%	
May Fair & Market :- Indirect Expenditure	<b>0</b>	<b>242</b>	<b>0</b>	<b>(242)</b>	<b>0</b>	<b>(242)</b>		<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(242)</b>	<b>0</b>	<b>242</b>				
<b>501 Grants:Events</b>								
5050 Tweedmouth Feast	986	1,950	2,000	50		50	97.5%	
5051 Spittal Seaside Festival	2,088	0	2,000	2,000		2,000	0.0%	
5052 Other Events Grants	400	0	0	0		0	0.0%	
Grants:Events :- Indirect Expenditure	<b>3,474</b>	<b>1,950</b>	<b>4,000</b>	<b>2,050</b>	<b>0</b>	<b>2,050</b>	<b>48.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,474)</b>	<b>(1,950)</b>	<b>(4,000)</b>	<b>(2,050)</b>				
<b>502 Grants:Environment</b>								
5100 BEES	0	0	1,000	1,000		1,000	0.0%	
5101 Berwick in Bloom	177	0	0	0		0	0.0%	
Grants:Environment :- Indirect Expenditure	<b>177</b>	<b>0</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>1,000</b>	<b>0.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(177)</b>	<b>0</b>	<b>(1,000)</b>	<b>(1,000)</b>				
<b>503 Grants:Community</b>								
5150 Community Projects	330	1,000	1,000	0		0	100.0%	
Grants:Community :- Indirect Expenditure	<b>330</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(330)</b>	<b>(1,000)</b>	<b>(1,000)</b>	<b>0</b>				
<b>601 CP:General</b>								
5200 Town Improvement Projects	0	11,179	44,950	33,771		33,771	24.9%	
5201 Hoppa Bus	10,000	5,000	15,000	10,000		10,000	33.3%	

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5202 Visitor Welcome	12,747	5,000	0	(5,000)		(5,000)	0.0%	
5203 CCTV	5,877	1,312	10,500	9,188		9,188	12.5%	
CP:General :- Indirect Expenditure	<b>28,625</b>	<b>22,491</b>	<b>70,450</b>	<b>47,959</b>	<b>0</b>	<b>47,959</b>	<b>31.9%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(28,625)</b>	<b>(22,491)</b>	<b>(70,450)</b>	<b>(47,959)</b>				
<u>602 CP:Neighbourhood Plan</u>								
5250 Consultancy	97	0	0	0	57	(57)	0.0%	
5251 Stationery & Equipment	105	0	0	0		0	0.0%	
CP:Neighbourhood Plan :- Indirect Expenditure	<b>202</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57</b>	<b>(57)</b>		<b>0</b>
<b>Net Expenditure</b>	<b>(202)</b>	<b>0</b>	<b>0</b>	<b>0</b>				
6000 plus Transfer from EMR	105	0						
<b>Movement to/(from) Gen Reserve</b>	<b>(97)</b>	<b>0</b>						
<u>701 Civic Expenditure:Civic Costs</u>								
5400 Mayor Making	541	331	1,000	669		669	33.1%	
5401 Civic Support	0	0	500	500		500	0.0%	
5402 Freedom Costs	358	338	200	(138)	305	(443)	321.6%	
5403 Civic Equipment	0	1,140	0	(1,140)	276	(1,415)	0.0%	
5404 Mayor's Sunday	1,698	0	1,000	1,000		1,000	0.0%	
5405 Civic Functions	125	0	1,000	1,000		1,000	0.0%	
5406 Civic Visits	0	0	500	500		500	0.0%	
5407 Other Costs	367	88	500	412	89	324	35.3%	
5408 Civic Fund	0	0	1,500	1,500		1,500	0.0%	
Civic Expenditure:Civic Costs :- Indirect Expenditure	<b>3,090</b>	<b>1,897</b>	<b>6,200</b>	<b>4,303</b>	<b>669</b>	<b>3,634</b>	<b>41.4%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(3,090)</b>	<b>(1,897)</b>	<b>(6,200)</b>	<b>(4,303)</b>				
<u>702 Civic Expenditure:Civic Events</u>								
5450 Remembrance Day	1,485	(120)	2,000	2,120		2,120	(6.0%)	
5451 Riding Bounds	67	7,198	6,000	(1,198)	1,239	(2,437)	140.6%	
5452 Other	678	2,035	525	(1,510)	19	(1,529)	391.3%	
Civic Expenditure:Civic Events :- Indirect Expenditure	<b>2,230</b>	<b>9,113</b>	<b>8,525</b>	<b>(588)</b>	<b>1,259</b>	<b>(1,847)</b>	<b>121.7%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(2,230)</b>	<b>(9,113)</b>	<b>(8,525)</b>	<b>588</b>				

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<u>900 Receipts</u>								
1000 Precept	261,841	269,581	269,581	0			100.0%	
1001 Bank Interest	27	92	1,000	908			9.2%	
1003 Public Seats	1,500	0	1,000	1,000			0.0%	
1006 Allotment fees	630	41	340	299			12.1%	
1007 Freedom Fees	200	250	100	(150)			250.0%	250
1008 Schedule III	150,261	0	174,042	174,042			0.0%	
1009 Charitable Receipts	150	80	0	(80)			0.0%	80
1010 Borrowing re SPittal Play Park	0	0	175,000	175,000			0.0%	
1050 refund	447	95	0	(95)			0.0%	
1099 Sundry	734	6	0	(6)			0.0%	
Receipts :- Income	<b>415,790</b>	<b>270,146</b>	<b>621,063</b>	<b>350,917</b>			<b>43.5%</b>	<b>330</b>
<b>Net Income</b>	<b>415,790</b>	<b>270,146</b>	<b>621,063</b>	<b>350,917</b>				
6001 less Transfer to EMR	8,728	330						
<b>Movement to/(from) Gen Reserve</b>	<b>407,062</b>	<b>269,816</b>						
Grand Totals:- Income	<b>415,790</b>	<b>270,146</b>	<b>621,063</b>	<b>350,917</b>			<b>43.5%</b>	
Expenditure	<b>403,551</b>	<b>209,353</b>	<b>815,211</b>	<b>605,858</b>	<b>248,594</b>	<b>357,264</b>	<b>56.2%</b>	
<b>Net Income over Expenditure</b>	<b>12,239</b>	<b>60,793</b>	<b>(194,148)</b>	<b>(254,941)</b>				
plus Transfer from EMR	<b>5,579</b>	<b>0</b>						
less Transfer to EMR	<b>8,728</b>	<b>992</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>9,090</b>	<b>59,801</b>						