

BERWICK-UPON-TWEED TOWN COUNCIL

To: **Members of the People and Communities Committee**

You are hereby requested to attend a meeting of the People and Communities Committee of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in The Meeting Room, Berwick-upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-upon-Tweed, on **TUESDAY 10 JANUARY 2023 AT 6:00 PM.**

The Agenda for the meeting is set out below.



Town Clerk

05 January 2023

A G E N D A

1. OPEN SESSION

Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

2. APOLOGIES FOR ABSENCE

To receive apologies for absence.

3. MINUTES

- i. To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council People and Communities Committee meeting held on Tuesday, 04 October 2022 (**Draft Minutes**).
- ii. To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council People and Communities Committee meeting held on Tuesday, 08 November 2022 (**Draft Minutes**).

4. DISCLOSURE OF INTERESTS

- (i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

- (ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.

5. CO-OPTION PROCESS

To consider a description of the Co-option Process (**Appendix A**).

6. BUDGET CONSULTATION

To consider the report (**Appendix B**).

7. UPDATE ON GRANTS

To receive a verbal update.

8. COMMUNITY DATABASE

To receive a verbal update.

9. GRANT APPLICATION

To consider a grant application from Berwick Film & Media Arts Festival (**Appendix C**).

10. DATE OF NEXT MEETING

The next meeting of the committee will be held on Tuesday, 07 February 2023.

MEMBERS OF THE PEOPLE AND COMMUNITIES COMMITTEE:

Councillors: Janice Bowden, Robert Bruce, Rachel Driver, Mike Greener, Paul Jackson, Homer Lindsay, Gary Smith, Lesley Stephenson and Anne Williams.