

Berwick upon Tweed Town Council Current Year
Forward Budget Detail - By Centre

Appendix B

	Current Year Budget	Next Year Budget	Year 2 Budget	Year 3 Budget	Year 4 Budget
101 Admin:Staffing					
4000 Salaries	116500	99295	107239	112601	153271
4001 National Insurance	10000	7944	8341	8758	12155
4002 Pensions	12600	5958	6256	6568	15316
4003 Training	556	626	657	690	676
4004 Travel & Subsistence	556	626	657	690	676
4006 Staff Memberships	1000	1125	1181	1240	1216
4007 Meetings	556	626	657	690	676
4010 Payroll Cost	361	406	426	448	439
Total Overhead Expenditure	142129	116605	125414	131685	184425
102 Admin:Office Costs					
4050 Rent - Office	12500	12500	12500	14470	15194
4052 Rates for office	6000	10000	10000	10000	10000
4053 Electricity	12000	7500	7875	8269	8682
4054 Telecoms	1957	2202	2312	2428	2549
4055 IT Equipment - Hardware	2000	2250	2363	2481	2605
4057 Equipment & Furniture	1187	1125	1181	1240	1302
4058 Cleaning	250	281	295	310	325
4059 Equipment Replacement Fund	1301	1350	1418	1488	1563
Total Overhead Expenditure	37195	37208	37943	40686	42220
103 Admin:Operational Costs					
4100 Accounting Software	824	927	973	1022	1073
4101 Postage	485	546	573	602	632
4102 Stationery	556	626	657	690	725
4104 MFD - Photocopies and	1600	1800	1890	1985	2084
4105 Photocopier Support	618	695	730	766	805
4106 TC Website	515	579	608	638	670

4108 Bank Charges	371	417	438	460	483
4109 Office software and email	3000	3375	3544	3721	3907
Total Overhead Expenditure	7969	8965	8786	9225	9688
104 Admin:Councillor Costs					
4150 Training	600	675	613	644	676
4151 Travel & Subsistence	278	313	307	322	338
4152 Supplies - items used by cllrs	165	186	182	191	201
Total Overhead Expenditure	1043	1174	1102	1157	1215
105 Admin:Statutory Costs					
4200 Insurance - General	1986	863	845	887	931
4201 Insurance - Play Area	1882	1906	1868	1961	2059
4202 Insurance - Public Realm	830	863	845	887	931
4203 Insurance - Civic Regalia	1993	1999	1959	2057	2160
4204 Audit - External	1365	1506	1476	1550	1628
4205 Audit - Internal	3589	1100	3635	3817	4008
4206 Legal & Professional Fees	1124	0	0	0	0
4207 Election Expenses	1500	1688	1654	1737	1824
Total Overhead Expenditure	14269	9925	12282	12896	13541
106 Admin:Miscellaneous Costs					
4250 Publications	278	313	307	322	338
4252 Publicity & Communications	1500	1500	1654	1737	1824
4253 Corporate Subscriptions	2000	2250	2205	2315	2431
4254 Meeting Expenses	340	383	375	394	414
Total Overhead Expenditure	4118	4446	4541	4768	5007
201 CS:Public Space Management					
4500 Public Seat Maintenance	2000	2250	2205	2315	2431
4502 Bus Shelter Maintenance	1500	1688	1654	1737	1824
4504 Public Realm Works	1032	0	0	0	0
4505 Litter Bins	2000	2250	1654	1737	1824
4507 War Memorial Maintenance	87	98	96	101	106

4508 Floral Display Materials	7000	7500	7718	8104	8509
4512 Storage costs	1000	0	0	0	0
Total Overhead Expenditure	14619	13786	14430	15152	15910
202 CS:Local Service Offices					
4602 Transport	33822	2500	11025	11576	12155
4603 Equipment	2641	2250	2205	2315	2431
4605 Depot costs - electricity	4500	4500	1103	1158	1216
4606 Depot costs - water	1000	1125	1103	1158	1216
4607 Depot costs - rent	6169	12000	12000	12000	12000
4608 Depot costs rates	6000	6000	6000	6000	6000
4609 LS Staff sals	53700	72274	95648	100430	105452
4610 LS Staff NI	4500	5782	4961	5209	5469
4611 LS staff pensions	6000	4336	9564	10042	10544
Total Overhead Expenditure	118332	139541	134618	141348	148416
203 CS:Allotments					
4650 Water Charge	464	522	511	537	564
4651 Repairs & Maintenance	500	563	551	579	608
Total Overhead Expenditure	964	1085	1062	1116	1172
301 Parks & Play Areas:Projects					
4701 Play Equipment	7500	8438	8269	8682	9116
Total Overhead Expenditure	7500	8438	8269	8682	9116
302 Parks & Play Areas:Splash Park					
4750 Electricity - splash park	750	844	426	447	469
4753 Maintenance	2172	1043	1022	1073	1127
4754 Water Quality Inspections	6805	7301	7156	7514	7890
4756 Annual Inspection	103	116	113	119	125
Total Overhead Expenditure	9830	9304	8717	9153	9611

303 Parks & Play Areas:Play Areas					
4801 Maintenance	5000	3000	5513	5789	6078
4803 Annual Inspections	979	1101	1079	1133	1190
Total Overhead Expenditure	5979	4101	6592	6922	7268
401 Promotion:Marketing					
4900 Advertising	2000	2250	4410	4631	4863
4902 Website	876	986	966	1014	1065
4905 Visitor services Support	7500	0	0	0	0
Total Overhead Expenditure	10376	10736	12376	12645	12928
402 Promotion:Autumn Festivals					
4953 HODS	2000	2250	2205	2315	2431
Total Overhead Expenditure	2000	2250	2205	2315	2431
403 Promotion:Festive Lighting					
5000 Maintenance & Installation	9000	10125	9923	10419	10940
5001 Lights & Fittings	3681	0	0	0	0
5002 Christmas Trees	618	0	0	0	0
5003 NCC Labour Costs	670	0	0	0	0
5004 Other Costs	221	249	244	256	269
Total Overhead Expenditure	14190	11823	11587	12166	12775
500 People and communities					
4906 People and communities	15167	20679	16721	17557	18435
4907 People and communities NI	1516	1654	1672	1756	1844
4908 People and comms pensions	1516	1241	1672	1756	1844
4909 Strategic Plan	30000	30000	30000	30000	30000
Total Overhead Expenditure	48199	50475	20065	21069	22123
501 Grants:Events					
5050 Tweedmouth Feast	2000	0	0	0	0
5051 Spittal Seaside Festival	0	0	0	0	0
5052 Other Events Grants	15000	15000	16538	17365	18233
Total Overhead Expenditure	17000	15000	16538	17365	18233

601 CP:General								
5201 Hoppa Bus	15000	0	0	0	0	0	0	0
5203 CCTV	5400	0	0	0	0	0	0	0
Total Overhead Expenditure	20400	0	0	0	0	0	0	0
701 Civic Expenditure:Civic Costs								
5400 Mayor Making	773	870	853	896	941			
5401 Civic Support	309	348	340	357	375			
5402 Freedom Costs	521	232	227	238	250			
5404 Mayor's Sunday	721	811	795	835	877			
5405 Civic Functions	721	811	795	835	877			
5406 Civic Visits	309	348	340	357	375			
5407 Other Costs	309	348	340	357	375			
5408 Civic Fund	1494	1681	1647	1729	1815			
Total Overhead Expenditure	5157	5449	5337	5604	5885			
702 Civic Expenditure:Civic Events								
5450 Remembrance Day	1893	2130	2087	2191	2301			
5451 Riding Bounds	6180	6085	5963	6261	6574			
5452 Other	541	609	596	626	657			
Total Overhead Expenditure	8614	8824	8646	9078	9532			
900 Receipts								
1000 Precept	346963	374720	393456	413129	433785			
1001 Bank Interest	1100	1238	1213	1274	1338			
1003 Public Seats	1100	1238	1213	1274	1338			
1006 Allotment fees	700	788	375	394	414			
1007 Freedom Fees	110	124	122	128	134			
1008 Schedule III	148000	147000	100000	75000	45000			
Total Income	497973	525108	0	496379	0	491199	0	482009
Expenditure	489883	459135	0	440511	0	463032	0	531496
Movement to/(from) Gen Reserve	8090	65973	0	55868	0	28167	0	-49487

Tasks	Pay scale	FTE required		
Manual labour and stall erection	5	0.4	9400	23500
Administration and rent recording	8	0.1	2470.2	24702
Management	14	0.3	8200.2	27334
Social media and promotion	7	0.1	2429.4	24294
		0.9	22499.8	

Tax base	3492.08
Precept	374720.00

Band D cost	107.31
Monthly (12 months)	8.94
weekly	2.06