

10/01/2024

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Berwick upon Tweed Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 10)

Appendix G

	Last Year		Total	Current Year		Outturn
	Budget	Actual		Actual YTD	Committed	
101 Admin:Staffing						
4000 Salaries	202341	161261	126906	87199	0	39707
4001 National Insurance	15000	16256	10000	7195	0	2805
4002 Pensions	19610	11872	12600	15927	0	-3327
4003 Training	4310	2361	556	400	0	156
4004 Travel & Subsistence	540	88	556	392	0	164
4006 Staff Memberships	980	588	1000	857	0	143
4007 Meetings	545	253	556	0	0	556
4010 Payroll Cost	354	354	361	309	0	52
Overhead Expenditure	243680	193034	152535	112279	0	
Movement to/(from) Gen Reserve	(243,680)	(193,034)	(152,535)	(112,279)		
102 Admin:Office Costs						
4050 Rent - Office	12500	14413	12500	6250	0	6250
4051 Service Charge for office	0	140	0	0	0	0
4052 Rates for office	0	5086	12500	2120	0	10380
4053 Electricity	1500	2852	1500	357	0	1143
4054 Telecoms	2000	2265	1957	1329	0	628
4055 IT Equipment - Hardware	500	990	2000	399	0	1601
4056 IT Support - Office	0	3647	0	0	0	0
4057 Equipment & Furniture	500	7035	1187	1996	0	-809
4058 Cleaning	0	183	250	1546	0	-1296
4059 Equipment Replacement Fund	800	88	1301	1301	0	0
4060 Conversion costs new premises	40000	43823	0	0	0	0
Overhead Expenditure	57800	80523	33195	15298	0	
Movement to/(from) Gen Reserve	(57,800)	(80,523)	(33,195)	(15,298)		

103 Admin:Operational Costs

4100 Accounting Software	800	1314	824	0	0	824
4101 Postage	500	100	485	100	0	385
4102 Stationery	600	723	556	450	17	89
4103 Printing - merge with 4104	600	29	0	0	0	0
4104 MFD - Photocopies and printing	1100	818	1600	1337	0	263
4105 Photocopier Support	0	0	618	0	0	618
4106 TC Website	500	210	515	493	145	-123
4107 Recruitment	0	870	0	0	0	0
4108 Bank Charges	360	278	371	170	0	201
4109 Office software and email	3000	2371	3000	3961	0	-961
Overhead Expenditure	7460	6711	7969	6511	162	
Movement to/(from) Gen Reserve	(7,460)	(6,711)	(7,969)	(6,511)		

104 Admin:Councillor Costs

4150 Training	600	633	600	70	0	530
4151 Travel & Subsistence	300	74	278	9	0	269
4152 Supplies - items used by cllrs	200	44	165	44	0	121
Overhead Expenditure	1100	751	1043	123	0	
Movement to/(from) Gen Reserve	(1,100)	(751)	(1,043)	(123)		

105 Admin:Statutory Costs

4200 Insurance - General	745	2756	1986	1986	0	0
4201 Insurance - Play Area	1645	1787	1882	1882	0	0
4202 Insurance - Public Realm	745	788	830	830	0	0
4203 Insurance - Civic Regalia	1725	1892	1993	1993	0	0
4204 Audit - External	1300	1000	1365	1365	0	0
4205 Audit - Internal	3650	3422	3589	3989	0	-400
4206 Legal & Professional Fees	0	7357	1124	1234	0	-110
4207 Election Expenses	2500	340	1500	0	0	1500
Overhead Expenditure	12310	19342	14269	13278	0	
Movement to/(from) Gen Reserve	(12,310)	(19,342)	(14,269)	(13,278)		

106 Admin:Miscellaneous Costs

4250 Publications	270	141	278	0	0	278
4251 Communications - merge to 4252	1100	83	0	0	0	0
4252 Publicity & Communications	2700	4167	1500	1140	0	360
4253 Corporate Subscriptions	1577	2922	2000	1855	0	145
4254 Meeting Expenses	1577	1328	340	50	0	290
Overhead Expenditure	7224	8640	4118	3046	0	
Movement to/(from) Gen Reserve	(7,224)	(8,640)	(4,118)	(3,046)		

201 CS:Public Space Management

4500 Public Seat Maintenance	13890	5620	2000	1690	45	265
4502 Bus Shelter Maintenance	20000	2822	1500	131	0	1369
4504 Public Realm Works	13150	6287	1032	1032	0	0
4505 Litter Bins	1000	2743	2000	1767	0	233
4507 War Memorial Maintenance	0	0	87	0	0	87
4508 Floral Display Materials	7000	4312	7000	5110	1293	597
4509 Floral Display Labour	5000	0	0	0	0	0
4512 Storage costs	2000	2260	1000	930	0	70
Overhead Expenditure	62040	24043	14619	10659	1338	
6000 plus Transfer from EMR	0	0	0	13	0	
6001 less Transfer to EMR	0	1512	0	600	0	
Movement to/(from) Gen Reserve	(62,040)	(25,555)	(14,619)	(11,246)		

202 CS:Local Service Offices

4602 Transport	10000	4705	33822	33838	0	-16
4603 Equipment	2500	1951	2641	2800	166	-325
4604 Service Transfer	13842	903	0	0	0	0
4605 Depot costs - electricity	0	0	4500	4136	0	364
4606 Depot costs - water	0	0	1000	0	0	1000
4607 Depot costs - rent	10000	6123	6169	9763	0	-3594
4608 Depot costs rates	0	0	11923	4541	0	7382
4609 LS Staff sals	0	0	86755	42524	0	44231
4610 LS Staff NI	0	0	4500	3276	0	1224
4611 LS staff pensions	0	0	8675	0	0	8675
Overhead Expenditure	36342	13682	159985	100879	166	
Movement to/(from) Gen Reserve	(36,342)	(13,682)	(159,985)	(100,879)		

203 CS:Allotments

4650 Water Charge	450	0	464	0	0	464
4651 Repairs & Maintenance	1100	0	500	0	0	500
4652 National Allotment Society Sub	0	55	0	0	0	0
Overhead Expenditure	1550	55	964	0	0	
Movement to/(from) Gen Reserve	(1,550)	(55)	(964)	0		

301 Parks & Play Areas:Projects

4701 Play Equipment	7500	300	7500	5101	0	2399
4703 Spittal Play Park refurb	253000	202454	0	0	0	0
4704 Loan Repayment	15000	0	0	0	0	0
Overhead Expenditure	275500	202754	7500	5101	0	
Movement to/(from) Gen Reserve	(275,500)	(202,754)	(7,500)	(5,101)		

302 Parks & Play Areas:Splash Park

4750 Electricity - splash park	375	267	750	1408	0	-658
4752 Site Cleaning	0	883	0	0	0	0
4753 Maintenance	900	7202	2172	2127	0	45
4754 Water Quality Inspections	6300	6941	6805	8930	0	-2125
4756 Annual Inspection	100	0	103	83	0	20
Overhead Expenditure	7675	15292	9830	12548	0	
Movement to/(from) Gen Reserve	(7,675)	(15,292)	(9,830)	(12,548)		

303 Parks & Play Areas:Play Areas

4800 Site Cleaning	0	1239	0	0	0	0
4801 Maintenance	14500	7689	5000	3532	2426	-958
4802 Weekly Inspections	0	1286	0	0	0	0
4803 Annual Inspections	1000	0	979	667	0	312
Overhead Expenditure	15500	10215	5979	4199	2426	
Movement to/(from) Gen Reserve	(15,500)	(10,215)	(5,979)	(4,199)		

401 Promotion:Marketing

4900 Advertising	2000	0	2000	40	0	1960
4901 Leaflets	2250	0	0	0	0	0
4902 Website	850	500	876	500	0	376
4903 Social Media - merge to 4252	1000	0	0	0	0	0
4904 Other marketing -merge to 4252	500	0	0	0	0	0
4905 Visitor services Support	7000	0	7500	7500	0	0
Overhead Expenditure	13600	500	10376	8040	0	
Movement to/(from) Gen Reserve	(13,600)	(500)	(10,376)	(8,040)		

402 Promotion:Autumn Festivals

4950 Autumn festivals	1000	945	0	0	0	0
4951 Merge to 4950	1600	0	0	0	0	0
4952 Food Festival	2000	1500	0	0	0	0
4953 HODS	2000	1823	2000	1927	0	73
4954 Film Festival	2000	0	0	1039	0	-1039
4955 Literary Festival	2000	2017	0	0	0	0
4956 New Music Festival	2000	0	0	1500	0	-1500
Overhead Expenditure	12600	6285	2000	4466	0	
Movement to/(from) Gen Reserve	(12,600)	(6,285)	(2,000)	(4,466)		

403 Promotion:Festive Lighting

5000 Maintenance & Installation	9000	9809	9000	1960	0	7040
5001 Lights & Fittings	10000	21673	3681	3681	0	0
5002 Christmas Trees	600	0	618	550	0	68
5003 NCC Labour Costs	650	0	670	0	0	670
5004 Other Costs	215	0	221	27	0	194
Overhead Expenditure	20465	31482	14190	6218	0	
6001 less Transfer to EMR	0	50	0	0	0	
Movement to/(from) Gen Reserve	(20,465)	(31,532)	(14,190)	(6,218)		

405 May Fair & Market

5020 Expense	0	242	0	0	0	0
Overhead Expenditure	0	242	0	0	0	
Movement to/(from) Gen Reserve	0	(242)	0	0		

500 People and communities

4906 People and communities salarie	0	0	15167	10991	0	4176
4907 People and communities NI	0	0	1516	1053	0	463
4908 People and comms pensions	0	0	1516	0	0	1516
4909 Strategic Plan	0	0	30000	8859	4600	16541
Overhead Expenditure	0	0	48199	20903	4600	
Movement to/(from) Gen Reserve	0	0	(48,199)	(20,903)		

501 Grants:Events							
5050 Tweedmouth Feast	2000	1500	2000	1053	0	947	
5051 Spittal Seaside Festival	2000	1500	2000	0	0	2000	
5052 Other Events Grants	0	0	15000	12186	0	2814	
Overhead Expenditure	4000	3000	19000	13240	0		
Movement to/(from) Gen Reserve	(4,000)	(3,000)	(19,000)	(13,240)			
502 Grants:Environment							
5100 BEES - Enviro grants	1000	750	0	0	0	0	
Overhead Expenditure	1000	750	0	0	0		
Movement to/(from) Gen Reserve	(1,000)	(750)	0	0			
503 Grants:Community							
5150 Community Projects	1000	1000	0	0	0	0	
Overhead Expenditure	1000	1000	0	0	0		
Movement to/(from) Gen Reserve	(1,000)	(1,000)	0	0			
601 CP:General							
5200 Town Improvement Projects	44950	12001	0	1080	9331	-10411	
5201 Hoppa Bus	15000	10000	15000	7500	0	7500	
5203 CCTV	10500	5292	5400	288	275	4837	
Overhead Expenditure	70450	27293	20400	8868	9606		
Movement to/(from) Gen Reserve	(70,450)	(27,293)	(20,400)	(8,868)			

602 CP:Neighbourhood Plan

5251 Stationery & Equipment	0	110	0	120	0	-120
Overhead Expenditure	0	110	0	120	0	
6000 plus Transfer from EMR	0	110	0	120	0	
Movement to/(from) Gen Reserve	0	0	0	0		

701 Civic Expenditure:Civic Costs

5400 Mayor Making	1000	331	773	87	0	686
5401 Civic Support	500	0	309	0	0	309
5402 Freedom Costs	200	613	521	1381	0	-860
5403 Civic Equipment	0	1415	0	0	0	0
5404 Mayor's Sunday	1000	1249	721	1310	0	-589
5405 Civic Functions	1000	1128	721	8	0	713
5406 Civic Visits	500	0	309	0	0	309
5407 Other Costs	500	404	309	0	0	309
5408 Civic Fund	1500	1106	1494	1039	0	455
Overhead Expenditure	6200	6246	5157	3824	0	
6000 plus Transfer from EMR	0	1128	0	860	0	
Movement to/(from) Gen Reserve	(6,200)	(5,118)	(5,157)	(2,964)		

702 Civic Expenditure:Civic Events

5450 Remembrance Day	2000	1405	1893	1638	0	255
5451 Riding Bounds	6000	8813	6180	6180	0	0
5452 Other	525	2035	541	0	0	541
Overhead Expenditure	8525	12253	8614	7818	0	
Movement to/(from) Gen Reserve	(8,525)	(12,253)	(8,614)	(7,818)		

900 Receipts						
1000 Precept	269581	269581	346963	346963	0	
1001 Bank Interest	1000	2155	1100	1818	0	
1003 Public Seats	1000	0	1100	0	0	
1006 Allotment fees	340	312	700	432	0	
1007 Freedom Fees	100	425	110	325	0	
1008 Schedule III	174042	145676	140000	157743	0	
1009 Charitable Receipts	0	182	0	447	0	
1010 Borrowing re SPittal Play Park	175000	0	0	0	0	
1050 refund	0	95	0	0	0	
1099 Sundry	0	120	0	7	0	
Total Income	621063	418546	489973	507735	0	
6000 plus Transfer from EMR	0	1000	0	1768	0	
6001 less Transfer to EMR	0	1979	0	2987	0	
Movement to/(from) Gen Reserve	621063	417567	489973	506516		
Total Budget Income	621063	418546	489973	507735	0	
Expenditure	866021	664204	539942	357417	18298	
Net Income over Expenditure	-244958	-245658	-49969	150318	-18298	
plus Transfer from EMR	0	2238	0	2761	0	
less Transfer to EMR	0	3541	0	3587	0	
Movement to/(from) Gen Reserve	(244,958)	(246,961)	(49,969)	149492		