

# Office Information Screen

To provide Council with an update on the installation of the Office Information Screen and to seek guidance on the choice of a content management system (CMS).		
<b>Recommendation:</b>		
1. Council is invited to note the report and make a recommendation.		
	Yes	No
Does the decision involve new expenditure?		No
Is there an existing budget for the proposed expenditure (insert code)	N/A	
What procurement level is required?	N/A	
Are there equalities impacts / an equalities assessment required?		No
Does this require a full council decision? (Reports for full council decision should still be sent to the relevant committee where possible.)	N/A	
Is there a background paper or papers? (provide links below).	Yes	
<ol style="list-style-type: none"> <li>1. An appropriately equipped and sized screen and stand has been identified to fit the left facing window of the office (43 inch screen with ultra high display to offset the bright sunlight.)</li> <li>2. The screen is £990 exc VAT and operates through plug and play (ie information is uploaded through the use of a memory stick.)</li> <li>3. A more sophisticated display option using a cloud based CMS is also available (background paper 12) which would allow the screen to be used in a variety of configurations.</li> <li>4. The additional price for the CMS would be £280 for the first year of use. Officers believe that this option would allow them to evaluate the CMS option to then make a recommendation on the future use of the information scree.</li> <li>5. Officers recommend that Council agree to the cost of the CMS for one year to allow evaluation to take place.</li> </ol>		
<b>Issues arising from proposal</b>		
None.		
<b>Rationale for recommendation</b>		
Not applicable.		