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# Berwick-upon-Tweed Town Council

Minutes of the Town Council Planning Committee Meeting held on  
Monday, 11 December 2023 at 6.00pm in The Meeting Room, Berwick-  
upon-Tweed Town Council Office, Unit 1, 82 – 88 Marygate, Berwick-  
upon-Tweed

**PRESENT:**

Councillors: R Driver (Chair)  
T Stewart  
J Turton

**IN ATTENDANCE:**

Gareth Davies, Town Clerk  
Lucy Henzell-Thomas, Administrator  
0 members of the public

<b>MINUTE NO.</b>	<b>TITLE AND DESCRIPTION OF ITEM</b>	<b>Mover</b>	<b>Second</b>	<b>Decision</b>
<b>P044/23</b>	<b>OPEN SESSION</b>			
	Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.  This is for a period of 15 minutes overall and is limited to 3 minutes per person.	N/A	N/A	There were no members of the public present.
<b>P045/23</b>	<b>APOLOGIES FOR ABSENCE</b>			
	To receive apologies for absence.	N/A	N/A	Apologies for absence were received from Cllr J Robertson and Cllr G Smith
<b>P046/23</b>	<b>MINUTES</b>			
	To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council Planning Committee meeting held on Monday, 13 November 2023.	TS	JT	Cllr R Driver asked if there was any further information on the Coastal Mitigation Scheme and whether there was scope in the scheme for funding to restore the swimming area at Haven. Cllr T Stewart replied that the scheme deals specifically with Areas of Outstanding Natural Beauty (which as of 22/11/23 are now called National Landscapes) so this would not apply. The Town Clerk added that the Council did consider an application to the Heritage Lottery Fund for the purpose but the quote was considerable (£1m+)

			<p>plus an additional spend to make it accessible – therefore there was little prospect of it being prioritised over other schemes in Berwick. But if enough people got together and formed a group to start the ball rolling on funding, it would be more likely to succeed – but access remains an issue.</p> <p>Cllr J Turton asked if there was an update on the proposal to extend the duration of a Public Services Protection Order for the consumption of alcohol discussed at the last meeting. The Town Clerk informed the Committee that Northumberland County Council (NCC) have extended the Order for another 4 years. We have raised informally with their officers whether there is any prospect of extending it further – they have asked us to give them evidence as requested by statute and they will consider an extension. If residents know of somewhere with a real problem we are happy to raise the issue with the local police.</p> <p>After which, the Committee <b>RESOLVED</b> that the minutes of the meeting held on Monday 13 November 2023, were agreed and signed as a correct record.</p>
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<b>P047/23</b>	<b>DISCLOSURE OF INTERESTS</b>			
	<p>(i) Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.</p> <p>(ii) To receive and consider requests from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting.</p>	N/A	N/A	<p>i. Cllr T Stewart declared an interest in 2 applications from Appendix C - 23/04410/FUL and 23/04453/FUL. As the committee would be inquorate for those items if Cllr T Stewart was not present, both will be remitted on email to the full Committee minus Cllr T Stewart for their opinion.</p> <p>ii. There were no requests for dispensation.</p>
<b>P048/23</b>	<b>PROPOSED PARKING RESTRICTIONS – COMMERCIAL ROAD</b>			
	To consider the consultation letter regarding the Proposed Parking Restrictions on Commercial Road, Spittal.			No comment – it was a matter for residents and the ward councillor.

<b>P049/23</b>	<b>NORTHUMBERLAND LOCAL PLAN – OPEN SPACE ASSESSMENT</b>			
	To consider the Town Council response to the Open Spaces Assessment			The Committee <b>RESOLVED</b> that council officers would look at the work done on the Neighbourhood Plan for appropriate information and look at inconsistencies and discrepancies across the county to see if we can bring things further in line. This information will be circulated to committee members by the 1 <sup>st</sup> January 2024 prior to submission. It was agreed that there was a benefit to all members completing the survey as residents. Officers will publicise the survey on social media along with the petition regarding the community woodland scheme.
<b>P050/23</b>	<b>APPLICATIONS FOR PLANNING PERMISSION</b>			
	<b>Ref No:</b> 23/04108/FUL <b>Description:</b> Change of use from activity centre/office to a residential dwelling. <b>Address:</b> Cemetery Lodge Cemetery Lane Tweedmouth Berwick-Upon-Tweed Northumberland TD15 2FU	Nem con		No objections.
	<b>Ref No:</b> 23/04350/LBC <b>Description:</b> Listed Building Consent: Change Of Use back to residential use, no physical changes <b>Address:</b> Cemetery Lodge Cemetery Lane Tweedmouth Berwick-Upon-Tweed Northumberland TD15 2FU	Nem con		No objections.

	<p><b>Ref No:</b> 23/03967/FUL</p> <p><b>Description:</b> Installation of 4no. EV chargers and associated equipment; Relocation of 1no. existing floodlight; Adjustment of existing curb line for addition of 2 accessible EV bays</p> <p><b>Address:</b> Land North East Of Homebase Unit A Tweedbank Retail Park Tweedmouth Northumberland</p>	Nem con		No objections.
	<p><b>Ref No:</b> 23/04410/FUL</p> <p><b>Description:</b> External alterations to existing building, associated with separate Prior Notification for change of use to 4 flats</p> <p><b>Address:</b> 13 Marygate Berwick-Upon-Tweed Northumberland TD15 1AT</p>	N/A		Remitted - see minute no. P047/23.
	<p><b>Ref No:</b> 23/04146/VARYCO</p> <p><b>Description:</b> Variation of Condition 4 to the following: 'Prior to the development permitted being brought into use, full details of the proposed highway works with regard to upgrade works to the bus stop on the A1167 are to be submitted to, and approved in writing by the Local Planning Authority. The highway works are to be implemented in accordance with the approved details prior to the development permitted being brought into active use'</p> <p><b>Address:</b> Units F And G Tweedbank Retail Park Tweedmouth Berwick-Upon-Tweed Northumberland TD15 2AS</p>	Nem con		Committee agreed that the Town Clerk would ask NCC to ensure that the bus stops on both sides of the road would be robust and accessible, requiring not more than reasonable maintenance.

	<p><b>Ref No:</b> 23/04451/PRUTPO</p> <p><b>Description:</b> Tree Preservation Order Application: T1 Sycamore Maple (<i>Acer pseudoplatanus</i>) reduce canopy by approximately 30% through height reduction of 2.0m and reduction of overlong branches to the South by 3.5m, sever ivy at base of tree and remove, lift secondary branches over car park to 4.0m.</p> <p><b>Address:</b> 133 Main Street Spittal Northumberland TD15 1RP</p>	Nem con		No objections.
	<p><b>Ref No:</b> 23/04453/FUL</p> <p><b>Description:</b> Replacement of 3no existing uPVC windows, with timber sash and case windows: replacement of existing UPVC front door with partially glazed timber door</p> <p><b>Address:</b> 3 Well Close Square Berwick-Upon-Tweed Northumberland TD15 1LL</p>	N/A		Remitted - see P047/23. To be sent to full Committee (minus Cllr T Stewart) for comment.
<b>P051/23</b>	<b>PLANNING APPLICATION DECISION LIST</b>			
	To note the list of planning application decisions for November 2023.	Nem con		The decisions provided in the attachment were noted.
<b>P052/23</b>	<b>DATE OF NEXT MEETING</b>			
	The date of the next meeting will be Tuesday, 9 <sup>th</sup> January 2024 at 6.00 pm.	N/A	N/A	Noted.