

04/09/2024

Berwick upon Tweed Town Council Current Year

Order Dates From 17/07/2024 To 04/09/2024

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Purchase Order Listing - By Order Number

All Suppliers

< ----Expenditure Allocation--- >

Order No	Date/Month	Supplier Name	Stage	Status	Comm	Item	Title Description	Item Total	Order Value	Code	Centre	Amount
24-122	17/07/2024 (4)	To be authorised by	Posted	Complete	Yes	1	Recorded Delivery - Keys & ID	5.29	5.29	4101	103	5.29
24-124	18/07/2024 (4)	Post Office	Posted	Complete	Yes	1	Post Freedom Admission	3.80	3.80	4101	103	3.80
24-129	23/07/2024 (4)	Thompsons Solicitors	Posted	Complete	Yes	1	Professional Fees	500.00	500.00	4206	105	500.00
24-131	24/07/2024 (4)	To be authorised by	Posted	Complete	Yes	1	Interview - Operations Manager -	16.66	16.66	4151	104	16.66
24-132	24/07/2024 (4)	To be authorised by	Posted	Complete	Yes	1	Courier - laptop and printer	7.02	7.02	4101	103	7.02
24-133	24/07/2024 (4)	Northumberland County	Posted	Complete	Yes	1	Refuse / Recycling collection -	276.82	276.82	4505	201	276.82
24-137	26/07/2024 (4)	Amazon Payments UK	Posted	Complete	Yes	1	Clickers pk of 3	15.82	15.82	5251	602	15.82
24-137*	26/07/2024 (4)	Amazon Payments UK	Entered	Complete	Yes	1	Tally counters	4.15	4.15	5251	602	4.15
24-138	29/07/2024 (4)	Council HR and	Posted	Complete	Yes	1	Recruitment Operations Manager	1,160.00	1,160.00	4107	103	1,160.00
24-139	29/07/2024 (4)	Council HR and	Posted	Complete	Yes	1	Dealinh with HR Matters	700.00	700.00	4206	105	700.00
24-141	29/07/2024 (4)	Post Office	Posted	Complete	Yes	1	Recorded Delivery - HR Matters	3.05	3.05	4101	103	3.05
24-142	30/07/2024 (4)	Colin Renton Window	Posted	Complete	Yes	1	Clean office windows	25.00	25.00	4058	102	25.00
24-145	01/08/2024 (5)	Printerland	Posted	Complete	Yes	1	R5 Waste Cartridge	26.05	32.55	4104	103	32.55
						2	Delivery	6.50				
24-146	01/08/2024 (5)	Post Office	Posted	Complete	Yes	1	Recorded Delivery - Signatory	6.85	6.85	4101	103	6.85
24-147	02/08/2024 (4)	Fantasy Prints	Posted	Complete	Yes	1	A3 Newsletter colour printing x 200	140.00	150.00	4252	106	140.00
						2	Council papers b/w printing	10.00		4104	103	10.00
24-147*	02/08/2024 (5)	Fantasy Prints	Entered	Complete	Yes	1	Print Newsletters & Council Papers	79.62	79.62	4252	106	15.00
										4104	103	64.62
24-149	06/08/2024 (5)	Screwfix	Posted	Complete	Yes	1	Sterling Steel Security Cable 2.5m	8.32	8.32	4801	303	8.32
24-150	06/08/2024 (5)	Screwfix	Posted	Complete	Yes	1	BZP Steel set screws M10 x	8.66	8.66	4500	201	8.66
24-151	06/08/2024 (5)	Post Office	Posted	Complete	Yes	1	Recorded Delivery - Melton BS	3.05	3.05	4101	103	3.05
24-152	07/08/2024 (5)	Screwfix	Posted	Complete	Yes	1	Disposable coverall white x 5	11.83	11.83	4603	202	11.83
24-153	08/08/2024 (5)	Greaves West & Ayre -	Posted	Complete	Yes	1	Payroll for quarter ended 30 June		475.00	4000	101	118.75
						2	Initial set up	160.00		4609	202	118.75
						3	Processing charges	315.00		4906	500	118.75
										4614	202	118.75
24-154	09/08/2024 (4)	Amazon Payments UK	Posted	Complete	Yes	1	Strong magnets for noticeboards x	34.92	34.92	4057	102	34.92
24-155	12/08/2024 (5)	Mailchimp	Posted	Active	Yes	1	Essentials 500	10.28	10.28	4252	106	10.28

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24-156	12/08/2024 (5)	Amazon Payments UK	Posted	Complete	Yes	1	Mould and algae killer - Splash Park	80.64	80.64	4753	302	80.64
24-157	13/08/2024 (5)	Printerland	Posted	Complete	Yes	1	R4 Drum Cartridge	209.27	209.27	4104	103	209.27
24-158	13/08/2024 (5)	Screwfix	Posted	Complete	Yes	1	60 grit sanding discs (10 pk)	5.16	10.32	4500	201	10.32
						2	80 grit sanding discs (10 pk)	5.16				
24-159	13/08/2024 (5)	Yorkshire Trading Co	Posted	Complete	Yes	1	Refuse sacks (15 pk)	1.41	3.49	4058	102	3.49
						2	Cleaning cloth microfibre (5 pk)	2.08				
24-160	13/08/2024 (5)	Amazon Payments UK	Posted	Complete	Yes	1	Hand Wash (6 pk)	7.38	11.54	4058	102	11.54
						2	Delivery	4.16				
24-161	14/08/2024 (5)	Council HR and	Posted	Complete	Yes	1	Mentoring Support - Operations	1,000.00	1,000.00	4003	101	1,000.00
24-162	14/08/2024 (5)	PHS Group	Posted	Complete	Yes	1	Duty of Care 18.09.24 - 17.09.25	27.11	154.08	4253	106	154.08
						2	Sanitary Disposal 18.09.24 -	126.97				
24-163	15/08/2024 (5)	Screwfix	Posted	Complete	Yes	1	Extension Cable 2m	7.57	7.57	4057	102	7.57
24-164	15/08/2024 (5)	Post Office	Posted	Complete	Yes	1	Recorded Delivery - Melton BS	3.05	3.05	4101	103	3.05
24-165	15/08/2024 (5)	Berwick Doors and	Posted	Complete	Yes	1	Sentry Box - Lock break and	20.00	20.00	4603	202	20.00
24-166	16/08/2024 (5)	Screwfix	Posted	Complete	Yes	1	Multi-Material Drill Bit Set 100	20.82	20.82	4500	201	20.82
24-167	21/08/2024 (5)	Northumberland County	Posted	Complete	Yes	1	Play park inspections 06.08.24	293.47	293.47	4801	303	293.47
24-168	01/08/2024 (5)	Screwfix	Posted	Complete	Yes	1	paintbrushes and gloves	46.62	46.62	4500	201	46.62
24-169	01/08/2024 (5)	The Paint Shed Limited	Posted	Active	Yes	1	paint for benches	82.56	82.56	4500	201	82.56
24-170	01/08/2024 (5)	MKM	Posted	Complete	Yes	1	council slab	7.49	7.49	4505	201	7.49
24-171	01/08/2024 (5)	FABVENT	Posted	Active	Yes	1	bus shelter repairs Highcliffe	540.00	540.00	4502	201	540.00
24-172	01/08/2024 (5)	FABVENT	Posted	Active	Yes	1	re install of bin highfields	120.00	120.00	4801	303	120.00
24-173	01/08/2024 (5)	FABVENT	Posted	Active	Yes	1	gazebo repair	96.00	96.00	4603	202	96.00
24-174	01/08/2024 (5)	FABVENT	Posted	Active	Yes	1	install of 10 bins on marygate	510.00	510.00	4505	201	510.00
24-175	01/08/2024 (5)	Frank Flannigan Skip Hire	Posted	Active	Yes	1	skip hire	165.00	165.00	4753	302	165.00
24-176	29/08/2024 (5)	Amazon Payments UK	Posted	Active	Yes	1	Heavy Duty Adult Litter Pickers	75.92	80.91	4504	201	80.91
						2	Delivery	4.99				
24-177	01/08/2024 (5)	FABVENT	Posted	Active	Yes	1	removal of brackets on benches	45.00	45.00	4500	201	45.00
24-178	01/08/2024 (5)	FABVENT	Posted	Active	Yes	1	install of benches	250.00	250.00	4500	201	250.00
24-179	02/09/2024 (6)	J Parkers Dutch Bulbs	Posted	Active	Yes	1	Autumn Planting		130.95	4508	201	130.95
						2	Tulip Avignon	57.50				

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						3	Narcissus 'Slice of Life'	67.50				
						4	Delivery	5.95				
24-180	01/08/2024 (5)	Screwfix	Posted	Active	Yes	1	sanding disks	6.98	6.98	4500	201	6.98
24-181	02/09/2024 (6)	Colin Renton Window	Posted	Complete	Yes	1	Clean office windows	25.00	25.00	4058	102	25.00
24-182	02/09/2024 (6)	Colin Renton Window	Posted	Complete	Yes	1	Clean office windows	10.00	10.00	4058	102	10.00
24-183	02/09/2024 (6)	Yorkshire Trading Co	Posted	Active	Yes	1	Toilet rolls (24 pk)	6.65	6.65	4004	101	6.65
24-184	02/08/2024 (6)	WH Smith	Posted	Active	Yes	1	Copy paper	9.99	9.99	4102	103	9.99
24-185	01/08/2024 (5)	View Garden Centre	Posted	Active	Yes	1	office supplies	171.01	171.01	4102	103	171.01
24-186	03/09/2024 (5)	Amazon Payments UK	Posted	Active	Yes	1	Bin bag holder for litter pickers	34.92	48.17	4057	102	48.17
						2	Seagull sign 300x200mm	3.79				
						3	Seagull sign 200x150mm	2.68				
						4	Delivery	6.78				
24-187	03/09/2024 (6)	To be authorised by	Posted	Complete	Yes	1	Compound: brush, rootkill, refuse	18.98	18.98	4508	201	18.98
24-188	01/08/2024 (5)	Screwfix	Posted	Active	Yes	1	spray paint, blue roll and bin bags	55.78	55.78	4500	201	55.78
24-189	01/08/2024 (5)	FABVENT	Posted	Active	Yes	1	removal of bench	80.00	80.00	4500	201	80.00
24-190	04/09/2024 (6)	SLCC Enterprises	Posted	Active	Yes	1	Job Advertisement: Chief Officer	347.00	347.00	4107	103	347.00
24-191	04/09/2024 (6)	Council HR and	Posted	Active	Yes	1	Recruitment: Chief Officer	1,092.06	1,092.06	4107	103	1,092.06
								<u>9,299.09</u>	<u>9,299.09</u>			<u>9,299.09</u>