



Council
Item 11
Appendix D
Monday, 6 February 2017

Date	What decision is requested	Why does this decision need to be made	Who requested it?	When does it need to be made?	Outcome
24/10/16	Whether to consider proposals to fund a music event in Berwick in 2017	Inquiry from Berwick residents and others	TC / NCC / Berwick residents	7/11/2016	Council to receive a presentation
2/11/2016	Whether to support the provision of yacht mooring facilities on the quayside – to fund scoping reports and to further fund construction	To support economic regeneration and tourism	Request from Cllr D Blackburn	29/11/2016	
30/10/2016	Approve MTFP	Financial regs	TC	November 2016	
2/11/2016	Tourism review – to review provision of management information, resources available for tourism promotion and support for social media activity.	In order to make better use of council resources and promote tourism as a driver of regeneration	TC	November 2016	
30/10/2016	As part of budget, to approve budget allocations for clerk and deputy town clerk as full time employees	Councillor proposal	E Goodyer	December 2016	
07/11/2016	Document retention policy and procedure note	As part of risk appraisal / management	TC	December 2016	
07/11/2016	Lone worker policy	As part of risk appraisal / management	TC	December 2016	
30/10/2016	Approve budget	Financial regs	TC	December 2016	
25/11/2016	Playground maintenance	To manage risk	TC	19 December 2016	
25/11/2016	Lions allotments	Negotiations Update (Confidential)	TC	19December 2016	
28/11/2016	FoI	Legal compliance	TC	19 December 2016	
30/11/2016	Whether the Town Council wishes to be used as a pilot.	Councillor proposal (Confidential)	E Goodyer	19 December 2016	

24/10/2016	Playground inspection regime 2017	Safety of playground users / risk management	TC	Jan 2017	
24/10/2016	Approve Risk Management Register	To comply with Financial Regs	TC	Jan 2017	
24/10/2016	Approve Asset Register	To Comply with Financial Regs	TC	Jan 2017	
7/11/2016	Pensions policy	Legislative change	TC	Jan 2017	
25/11/2016	Reserves policy	Best practice to review reserve provision	TC	Jan 2017	
19/12/2016	Heritage Lamp Stands	Councillor proposal	NCC / Councillors	Feb 2017	
10/01/2017	Extension of Hoppa Bus Service	Inquiry from Berwick resident	Resident	Feb 2017	
2/11/2016	To approve an investment strategy and list of counterparties	Financial regs	TC	Feb 2017	
25/11/2016	To review allotment provision	Legislative compliance	TC	Feb 2017	
25/11/2016	Growths and savings 2018/19	Best practice	TC	Sept 2017	
31/01/2017	Relationship with the Berwick-upon-Tweed Corporation (Freemen) Trustees	Enquiry from Councillor	D Blackburn		

Calendar of Dates for 2016-17

The meeting of Council scheduled for 13 March 2017 falls on the same day as the Northumberland County Council Area Committee North. To avoid the clash of dates, the following schedule is suggested which involves the moving of two meetings, 13 March and 3 April.

27 February 2017

20 March 2017

10 April 2017

24 April 2017

Recommendation

To note the schedule of meetings for the remainder of the current municipal year.

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Planning Committee Meeting held on Tuesday, 13 December 2016 at 6.30pm in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: G Roughead (Chair)
A Forbes
G Smith

IN ATTENDANCE:

S Cozens, Assistant to the Clerk
1 member of the public

OPEN SESSION

There were no statements by the member of the public present.

P052/16 1. APOLOGIES FOR ABSENCE

Apologies for absence had been accepted from: Councillors I Dixon, G Hill and C Seymour.

P053/16 2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on Tuesday, 22 November 2016 were agreed and signed as a correct record.

P054/16 3. DISCLOSURE OF INTERESTS

Cllr A Forbes declared a personal interest in Item 6, Application 16/04185/FUL (St Aidens House, Palace Green, Berwick-upon-Tweed, Northumberland. TD15 1HR);

Cllr G Roughead declared a personal interest in Item 6, Application 16/02761/CCD (Caretakers House, Tweedmouth Community Middle School, Billendean Terrace, Spittal, Berwick-Upon-Tweed, Northumberland. TD15 2DJ).

P055/16 4. REQUEST FOR DISPENSATION

There were no requests for dispensation.

P056/16

5. LOCAL NEIGHBOURHOOD PLAN

No update was provided. However, as this was a standing item, further updates would be provided at future meetings as required.

P057/16

6. APPLICATIONS FOR PLANNING PERMISSION

16/02761/CCD

Retrospective: Change of use from caretakers house to general classrooms and office space.

Caretakers House, Tweedmouth Community Middle School, Billendean Terrace, Spittal, Berwick-Upon-Tweed, Northumberland. TD15 2DJ

Members were supportive of this application.

16/03523/VARYCO

Removal of Conditions 10 (Ground gas and radon) and 11 (Ground gas - Validation of protection) of planning application 15/03649/CCD.

Spittal Community School, Main Street, Spittal. TD15 1RD

No objections.

16/04034/FUL

Proposed security fence.

8A, B, C, D & E Tweedside Trading Estate, Tweedmouth, Berwick-upon-Tweed, Northumberland. TD15 2XF

No objections.

16/04142/ADE

Advertisement Consent: Installation of 2 non-illuminated fascia signs.

17 Castlegate, Berwick-upon-Tweed, Northumberland. TD15 1JS

Members were supportive of non-illuminated signs.

16/04185/FUL

Proposed conversion into 6 dwellings retaining the garaging and greenhouse previously approved.

St Aidens House, Palace Green, Berwick-upon-Tweed, Northumberland.

TD15 1HR

Members appreciated the development of a derelict site.

16/04265/LBC

Listed building consent for demolition of part rear extension and redundant single flue, formation of new external door and bridge (East elevation).

Removal of stud partitions - first floor east end to form kitchen.

Introduction of circular window to entrance hall.

Castle Hills House, Berwick-upon-Tweed, Northumberland. TD15 1PB

No objections.

16/04275/FUL

Proposed removal of windows and insertion of french doors to rear of property.

14 Warkworth Terrace, Berwick-upon-Tweed. TD15 1LE

No objections.

P058/16

7. PLANNING APPLICATION DECISION LIST

The decisions provided in the attachment were noted.

P059/16

8. DATE OF NEXT MEETING

The date of the next meeting would be Tuesday, 17 January 2017 at 6.30 pm.