

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 20 MARCH 2017 AT 6 PM**

**The Agenda for the meeting is set out below.**



**Interim Town Clerk**

**13 March 2017**

---

### **EXTRACT FROM STANDING ORDERS**

- 1(o) Unless permitted by the chairman of the meeting, a councillor may speak once in the debate on a motion except:
- i. to speak on an amendment moved by another councillor;
  - ii. to move or speak on another amendment if the motion has been amended since he last spoke;
  - iii. to make a point of order;
  - iv. to give a personal explanation that relates directly to new information concerning the member that was introduced during the debate, in which case they shall with the chair's consent offer their explanation after all other members who wish to do so have spoken, or
  - v. in exercise of a right of reply as the mover of the motion before a vote.
- 1(p) During the debate of a motion, a councillor may interrupt only on a point of order and the councillor who was interrupted shall stop speaking. A councillor raising a point of order shall identify the standing order which he considers has been breached or specify the other irregularity in the proceedings of the meeting he is concerned by.
- 1(t) Excluding motions moved under standing order 1(r) above, the contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed (3) minutes without the consent of the chairman of the meeting.

### **OPEN SESSION**

Members of the public may make representations, ask questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

## **A G E N D A**

### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

### **2. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 27 February 2017.

### **3. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

### **4. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

### **5. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

### **6. COUNTY COUNCILLOR REPORTS**

To receive any reports from County Councillors.

### **7. CORRESPONDENCE**

i. To note the Correspondence Log.

ii. Parking Services.

### **8. NOTIFICATION OF PAYMENTS MADE BY BERWICK-UPON-TWEED TOWN COUNCIL**

To note payments made on behalf of the Town Council (**Appendix A**).

### **9. CLERK'S RULING**

To note the Clerk's Ruling CR01/17 (**Appendix B**).

### **10. 5 MILITARY INTELLIGENCE BATTALION**

To consider a request from 5 Military Intelligence Battalion that the regiment be given the freedom of the town.

**11. NEW LEISURE CENTRE**

To consider the results of a consultation on the new leisure centre (**Appendix C**).

**12. PLAY PARK MAINTENANCE**

To consider the report on Play Park Maintenance (**Appendix D**).

**13. SEAGULLS**

To agree an action plan regarding seagulls (**Appendix E**).

**14. CHRISTMAS LIGHTS FOR 2017-2018**

To receive a verbal update from the Interim Town Clerk.

**15. MARINA / YACHT MOORING PROJECT**

To consider the report on the marina / yacht mooring project (**Appendix F**).

**16. NEIGHBOURHOOD PLAN**

To consider the report and background papers for the Neighbourhood Plan (**Appendix G**).

**17. COMMITTEE STRUCTURE**

To agree a committee structure for the new Municipal Year (**Appendix H**).

**18. MEMBER INDUCTION PLAN**

To note the report on member induction (**Appendix I**).

**19. STAFF APPRAISALS**

To approve a timetable for staff appraisals (**Appendix J**).

**20. FORWARD PLAN**

To receive an update on the Forward Plan (**Appendix K**).

**21. PLANNING COMMITTEE**

To adopt the minutes of the meeting of the Planning Committee held on 17 January 2017 (**Appendix L**).

**22. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday, 10 April 2017 at 6 pm in the Town Hall.

**The Council may be recommended to pass a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the media and public from the discussion of the following business on the basis that public discussion may prejudice the Council's position and/or staffing issues may be discussed.**

**23. SPITTAL VENETIAN PAVILION**

To consider the report on the Spittal Venetian Pavilion (**Appendix M**).