

**BERWICK-UPON-TWEED TOWN COUNCIL**

**To: ALL MEMBERS OF THE COUNCIL**

**Private and Confidential meeting starting at 6pm**

Councillors are summoned to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 23 NOVEMBER 2015 AT 6.00 PM**

**To receive a report from Mr Stephen Warren, Independent Auditor and Deputy Comptroller of the Jersey Audit Office on the Town Council's financial management and accounting systems.**

**To: ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 23 NOVEMBER 2015 AT 7.00 PM**

**The Agenda for the meeting is set out below.**

*Stojens*

**Assistant to the Clerk**

**16 November 2015**

---

**A G E N D A**

**1. REPORT FROM AUDITOR**

- a) To receive a report from Mr Stephen Warren, Independent Auditor and Deputy Comptroller of the Jersey Audit Office on the Town Council's financial management and accounting systems. Presented for the information of members of the public present.
- b) Approval for Mr Stephen Warren to review the Finance Regulations and governance procedures in consultation with the Clerk.

Mr Stephen Warren has been a member of the Financial Reporting Council's Committee on Accounting for Public Benefit Entities since 2006 and a trustee of the Audit

Commission Pension Scheme since 2008. During his employment, he represented the Audit Commission on H M Treasury's Financial Reporting Advisory Board.

**2. OPEN SESSION**

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**3. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**4. MINUTES**

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 26 October 2015.

**5. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**6. REQUEST FOR DISPENSATION**

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

**7. TOWN MAYOR'S ANNOUNCEMENTS**

To receive announcements from the Town Mayor.

**8. REVIVING BERWICK BARRACKS**

A talk by Sir Philip Mawer.

**9. COUNTY COUNCILLOR REPORTS**

To receive reports from County Councillors I Hunter, G Jones and J Smith on what is happening in their divisions and within the County as a whole.

**10. APPROVAL OF ACCOUNTING STATEMENTS FOR THE YEAR ENDING 31 MARCH 2015**

1. To note the report of the Internal Auditors and that no actions are required as a result.
2. In accordance with Accounts and Audit Regulations, to approve the accounting

statement and annual governance statement for the year ending 31 March 2015  
(**Appendix A**).

**11. BUDGET SETTING**

To discuss Town Council's draft budget setting/precept for 2016/2017 (**Appendix B**).

**12. LOCAL NEIGHBOURHOOD PLAN**

Update from Councillor Goodyer on the progress of the Neighbourhood Plan Steering group.

**13. CORE STRATEGY**

Approval of the Town Council's submission to the Core Strategy (**Appendix C**).  
Appendix from Cllr Goodyer.

**14. INVESTORS CONFERENCE**

Organisation of an Investors Conference for Berwick, Tweedmouth and Spittal - Councillor Eric Goodyer (**Appendix D**).

**15. AUTHORISATION OF PAYMENTS AND ORDERS**

To authorise payments on behalf of the Town Council (**Appendix E**).

**16. APPROVAL OF PLANNED EXPENDITURE**

To authorise the ordering of goods and services on behalf of the Town Council (if required).

**17. ENVIRONMENT AND REGENERATION COMMITTEE**

To adopt the minutes of the meeting of the Environment and Regeneration Committee held on 14 September 2015 (**Appendix F**).

**18. FINANCE AND RESOURCES COMMITTEE**

To adopt the minutes of the meetings of the Finance and Resources Committee held on 7 September 2015 (**Appendix G**) and 12 October 2015 (**Appendix H**).

**19. PLANNING COMMITTEE**

To adopt the minutes of the meeting of the Planning Committee held on 11 August 2015 (**Appendix I**), 2 September 2015 (**Appendix J**) and 29 September 2015 (**Appendix K**).

**20. REPRESENTATION ON OUTSIDE BODIES**

To consider invitations for representation on outside bodies.

**21. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday, 25 January 2016 at 6 pm in the Town Hall.