

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **BERWICK-UPON-TWEED TOWN COUNCIL** to be held in the Council Chamber, The Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 28 NOVEMBER 2016 AT 6 PM**

The Agenda for the meeting is set out below.



Town Clerk

21 November 2016

OPEN SESSION

The Chairman to invite members of the public present to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES

To sign as a correct record the minutes of the Berwick-upon-Tweed Town Council meeting held on 7 November 2016.

3. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

4. REQUEST FOR DISPENSATION

(i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).

(ii) To consider requests for dispensation.

5. TOWN MAYOR'S ANNOUNCEMENTS

To receive announcements from the Town Mayor.

6. COUNTY COUNCILLOR REPORTS

To receive any reports from County Councillors.

7. NOTIFICATION OF PAYMENTS MADE BY BERWICK-UPON-TWEED TOWN COUNCIL

To note payments made on behalf of the Town Council (**Appendix A**).

8. TOURISM OFFICER

To review provision of management information, resources available for tourism promotion and support for social media activity (**Appendix B**).

9. MARINA / YACHT MOORING PROJECT

Whether to support the provision of yacht mooring facilities on the quayside – to fund scoping reports and to further fund construction (**Appendix C**).

10. FILING, DATA PROTECTION AND FREEDOM OF INFORMATION

To consider a report on Filing, Data Protection and Freedom of Information (**Appendix D**).

11. BUDGET

Approval of draft budget (**Appendix E**).

Further supporting documents in the form of a spreadsheet will be emailed to Members on Friday.

12. MEDIUM TERM FINANCIAL PLAN

Approval of draft Medium Term Financial Plan (**Appendix F**).

Supporting documents in the form of a spreadsheet will be emailed to Members on Friday.

13. FORWARD PLAN

To receive an update on the Forward Plan (**Appendix G**).

14. PLANNING COMMITTEE

To adopt the minutes of the meeting of the Planning Committee held on 18 October 2016 (**Appendix H**).

15. DATE OF NEXT MEETING

The next meeting of the Council will be held on Monday, 19 December 2016 at 6 pm in the Town Hall.