

## BERWICK-UPON-TWEED TOWN COUNCIL

### Minutes of an Extraordinary Meeting of the Town Council held on Monday 30 January 2017 at 6.30 pm at The Town Hall, Marygate, Berwick-upon-Tweed

Councillors:	I Dixon (Town Mayor)	P Hodgson
	H Bettison	J Lang
	D Blackburn	G McLean
	A Forbes	B Parkin
	T Forrester	G Roughead
	A Gibson	C Seymour
	K Graham	G Smith
	G Hill	

#### IN ATTENDANCE:

Mr Gareth Davies, Interim Town Clerk

Steve Cozens, Assistant to the Clerk

Joyce Benton, Sergeant-at-Mace

3 members of the public approximately

#### **C263/16 1. APOLOGIES FOR ABSENCE**

Apologies for absence had been received on behalf of Cllr E Goodyer, and for lateness on the part of Cllr G Hill.

#### **C264/16 2. DISCLOSURE OF INTERESTS**

There were no disclosures of interest.

#### **C265/16 3. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

#### **C266/16 4. COMMITTEES**

Council unanimously **RESOLVED** to adopt the proposed part two of the Schedule of Delegations and made the following appointments to the memberships of the following committees:

**Staffing Committee:** Cllrs D Blackburn, I Dixon, A Forbes, A Gibson, K Graham, P Hodgson, G McLean, G Roughead and G Smith.

**Planning Committee:** I Dixon, A Forbes, J Lang, G Roughead, C Seymour and G Smith.

At this point Cllr Hill arrived.

**Council unanimously RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 it was appropriate to exclude the media and public from the discussion of the following business on the basis that public discussion might prejudice the Council's position and staffing issues might be discussed.**

At this point the Public withdrew.

**C267/16**

**5. RECRUITMENT OF A TOWN CLERK**

Council unanimously **RESOLVED** to

1. Adopt the notes of the informal meeting,
2. To instruct the Interim Town Clerk to continue preparing a job description and person specification, and
3. To seek quotes on indicative costs in relation to a range of online advertising options.

**C268/16**

**6. DATE OF NEXT MEETING**

The next meeting of the Council will be held on Monday 6 February 2017 at 6 pm.