

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Environment and Regeneration Committee Meeting held on Monday, 10 November 2014 at 6.00 pm at The Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors: J Robertson (Chairman)  
I Dixon  
A Gibson  
G Hill  
I Hunter  
G McLean (from Item 6 onwards)  
G Roughead

### **IN ATTENDANCE:**

S Finch, Town Clerk  
R Leetham, Finance Officer  
S Cozens, Assistant to the Clerk  
10 members of the public

#### **ER046/14 1. APOLOGIES FOR ABSENCE**

Apologies for absence had been accepted from: Councillors F Simpson (personal) and A Turnbull (personal).

#### **ER047/14 2. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 15 September 2014 were agreed and signed as a correct record.

#### **ER048/14 3. STATEMENTS BY THE PUBLIC**

Members of the public made statements on issues that included tourism and local information signs.

#### **ER049/14 4. DISCLOSURE OF INTERESTS**

Councillor J Robertson declared a personal interest in Item 10 (Tourism Forum).

#### **ER050/14 5. REQUEST FOR DISPENSATION**

There were no requests for dispensation.

ER051/14

**6. AMENDMENT TO MEMBERSHIP OF COMMITTEE**

**RESOLVED:** Councillor G McLean to be a member of the Environment and Regeneration Committee.

ER052/14

**7. VISIT BERWICK LEAFLET**

Members considered whether a Visit Berwick Leaflet should be repeated for 2015 which was also Berwick 900 year.

Standing Orders were suspended.

The Chair asked John Haswell (Chair of Berwick Chamber of Trade) for his views. He felt that the leaflets were of good value and had been well received.

The Chair thanked Mr Haswell for his up-date.

Standing Orders were reinstated.

**RESOLVED:** That a Visit Berwick leaflet be produced for 2015, which coincided with Berwick 900 year (the cost for 25,000 leaflets in 2014 was £2,930).

ER053/14

**8. BERWICK LOCAL SERVICES OFFICER**

The committee noted the proposal set out in the report for a Berwick Local Services Officer which outlined the duties and responsibilities that would be undertaken.

**RESOLVED:** (i) To agree in principle to a Berwick Local Services Officer; (ii) that Councillors A Gibson, G McLean and the Town Clerk have further discussions with Northumberland County Council; and (iii) the alternative arrangement of the Town Council directly employing the Berwick Local Services Officer be explored to establish potential costs involved.

ER054/14

**9. BUDGET 2015-16**

**RESOLVED:** To agree the draft budget proposals for the Environment and Regeneration Committee for 2015-16.

ER055/14

**10. TOURISM FORUM**

The committee noted the report regarding the Tourism Forum and agreed the

following:

**RESOLVED: The Committee agreed (i) to reverse its decision of 14 January 2013, minute ER069/12, to establish a Tourism Sub-Group; and (ii) current Council representation to continue until the annual meeting in May 2015 (Councillors J Lang and J Robertson, Website Development Officer and Town Clerk) unless otherwise decided by the new independent advisory group.**

Councillor G Hill wished it minuted that she did not agree with Item (ii) of this decision.

**ER056/14      11. APPLICATIONS FOR FINANCIAL ASSISTANCE**

No applications had been received.

**ER057/14      12. APPOINTMENTS TO OUTSIDE BODIES**

There were no applications for financial assistance.

**ER058/14      13. DATE OF NEXT MEETING**

The next meeting would be held on Monday 5 January 2015 at 6.00pm.

[NOTE: Councillor G Roughead raised the issue that the lights in one of the bus stops on Golden Square were not working.]