

BERWICK-UPON-TWEED TOWN COUNCIL

To: ALL MEMBERS OF THE EVENTS COMMITTEE

You are hereby requested to attend a meeting of the **EVENTS COMMITTEE** to be held in the Ante Room, Town Hall, Marygate, Berwick-Upon-Tweed, on **MONDAY, 12 SEPTEMBER 2011** at 6 pm

The Agenda for the meeting is set out below.



Town Clerk

Tuesday, 6 September 2011

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 4 July 2011

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests

5. BERWICK EVENTS GROUP

To receive a report from Councillor Bettison/Councillor McNeely.

6. EVENTS UMBRELLA INSURANCE

To receive an up-date on the provision of an umbrella insurance policy for events.

7. CHRISTMAS LIGHTS

To receive an up-date on Christmas lights.

8. CAN-AM VISIT 2012

To consider the visit on 8 August 2012 and associated musical events.

9. TWEEDMOUTH FEAST EVENT

To receive a report on the 2011 event and consider arrangements for 2012.

10. EVENTS LEAFLET 2012

To consider plans for a second Events Leaflet for 2012

11. BUDGET FOR 2012-13

To consider a schedule for discussing and agreeing expenditure plans for 2012-13, including a grants policy, for inclusion in the forthcoming budget preparation.

12. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance. (**Attachment A**).

13. APPOINTMENTS TO OUTSIDE BODIES

To consider any requests for representation to outside bodies, notified to the Council in advance of the meeting.

14. EVENTS IN 2011/2012

To consider any issues relating to events in 2011/2012, notified to the Council in advance of the meeting.

15. DATE OF NEXT MEETING

Monday, 7 November 2011 at 6 pm in the Ante Room of the Town Hall.

MEMBERS OF THE EVENTS COMMITTEE:

Councillors J Beresford, H Bettison, A Bowlas, I Dixon, P Herdman MBE, M McNeely, A Reid, J Robertson, J Smith and J Waterhouse