

BERWICK-UPON-TWEED TOWN COUNCIL

Minutes of the Town Council Events Committee Meeting held on Monday, 5 November 2012 at 6.00 pm at The Town Hall, Marygate, Berwick-upon-Tweed

PRESENT:

Councillors: J Waterhouse (Chair)
H Bettison
I Dixon
I Hunter
A Reid
J Robertson

IN ATTENDANCE:

Steve Cozens, Assistant to the Clerk
Robert Leetham, Finance Officer

E036/12 1. APOLOGIES FOR ABSENCE

Apologies for absence had been accepted from: Councillors J Beresford (alternative meeting), F Grant (personal) and J Smith (NCC duties).

E037/12 2. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 3 September 2012 were agreed and signed as a correct record.

E038/12 3. STATEMENTS BY THE PUBLIC

There were no members of the public present.

E039/12 4. DISCLOSURE OF INTERESTS

There were no disclosures of interest.

E040/12 5. BERWICK EVENTS GROUP

No members of the Berwick Events Group were present at the meeting to provide an update. The meeting noted that the grant of £750 had been provided to the Berwick Events Group to assist with the Dickensian Market.

It was also noted the Town Council had secured an agreement with Northumberland County Council to enable local community events to advertise with banners in a

limited number of locations without the requirement to apply for advertisement consent. Application would be made direct to Area Development Manager, North Area.

E041/12

6. EVENTS IN 2012/2013

(i) Remembrance Day

Arrangements were now in place; letters had been sent to all participants to advise of the arrangements, including the Deputy Lord Lieutenant would be present, Colonel Smail. 2011 wreaths would be removed during the week beforehand, in readiness for the new wreaths to be placed during the event.

(ii) Christmas Lights Switch On

The Christmas Lights would be switched on at 4.30pm on Saturday 1 December, following the 'switch-on' of the Jubilee lamp at 3.30 pm (time to be confirmed). Members would be invited to attend both ceremonies.

(iii) Jubilee Lamp

The Jubilee lamp was scheduled to be installed on, or about, 8 November. Arrangements were being made for it to be illuminated formally on 1 December, on the same day as the switching on of the Christmas lights.

(iv) Shop-window displays – future plans

Several choices of Christmas bear logo had been designed for the shop-window display competition for Christmas and were tabled at the meeting. The logo to be used was chosen by the committee along with a theme name of 'Christmas in Berwick'. Information about the competition would be forwarded to the Advertiser and publicised after this Events Committee meeting.

E042/12

7. CHRISTMAS LIGHTS

The contractor had been advised that the lights needed to be in place by 1 December. Trees had been ordered for the following locations: Morrison's roundabout, Castlegate, Town Hall, Bridge Street, Spittal and Tweedmouth. Northumberland County Council had advised that the 10 new timeswitches would be in place in shortly, and new light features had been ordered for these. Rotary Club had been dealing direct with County about the electrical supply on the new bridge, so the Town Council had no information about this. £600 would be included in the Council's overall spend for Christmas lights to assist Spittal in improving their Christmas light fittings.

E043/12

8. BUDGET FOR 2013/14

RESOLVED: (i) To budget £15,000 for events grants in 2013-14; and (ii) To set aside monies in-line with recommendations made by the Finance Officer.

E044/12

9. APPLICATIONS FOR FINANCIAL ASSISTANCE

RESOLVED: (i) To make no money available to The Kala Chethena Kathakali Troupe; and (ii) To make £2,000 available to the Rotary Club of Berwick-upon-Tweed.

E045/12

10. APPOINTMENTS TO OUTSIDE BODIES

No invitations had been received.

E046/12

11. DATE OF NEXT MEETING

The next meeting would be held on Monday, 7 January 2013 at 6 pm in the Ante-Room, Town Hall.