

## BERWICK-UPON-TWEED TOWN COUNCIL

**Minutes of the Town Council Events Committee Meeting held on Monday, 23 May 2011 at 6.00 pm at The Town Hall, Marygate, Berwick-upon-Tweed**

### **PRESENT:**

Councillors:     A Bowlas                                     (In the Chair for Item 1)  
                      I Dixon  
                      M McNeely                                     (In the Chair for Item 2 onwards)  
                      A Reid  
                      J Robertson  
                      J Smith

### **IN ATTENDANCE:**

S Finch, Town Clerk  
2 members of the public

#### **E001/11           1. ELECTION OF CHAIRMAN**

**RESOLVED: That Councillor M McNeely be appointed Chairman of the Events Committee for the year 2011-12.**

The Chairman took the Chair for the remainder of the meeting.

#### **E002/11           2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillors Bettison and Herdman.

#### **E003/11           3. APPOINTMENT OF VICE CHAIRMAN**

**RESOLVED: That Councillor A Reid be appointed Vice Chairman of the Events Committee for the year 2011-12.**

#### **E004/11           4. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 7 March 2011 were agreed and signed as a correct record.

**E005/11**

**5. STATEMENTS BY THE PUBLIC**

There were no statements by the public present.

**E006/11**

**6. DISCLOSURE OF INTERESTS**

Councillor Bowlas declared a personal and prejudicial interest in Item 12 (applications for financial assistance, Berwick Rangers Juniors Youth Development); Councillor McNeely declared a personal and prejudicial interest in Item 12 (applications for financial assistance, Berwick Slow Food); Councillor I Dixon declared a personal interest in Item 12 (applications for financial assistance, Spittal Improvement Trust).

**E007/11**

**7. AMENDMENT TO MEMBERSHIP OF COMMITTEE**

**RESOLVED: Councillor Waterhouse to be a member of the Events Committee.**

**E008/11**

**8. BERWICK EVENTS GROUP**

Members noted that the events associated with the May Fair had been cancelled due to lack of support. The Clerk was asked to establish what the County Council was offering to traders to attract them to be present for the May Fair.

The Dickensian Market was to be held on 11 December. Berwick Events Group had welcomed the suggestion that the festive lights be switched on on the same day, but this would need to take place between 3 and 3.30 pm to avoid conflict with the closing of the market. Members agreed to this arrangement.

**E009/11**

**9. EVENTS UMBRELLA INSURANCE**

The Clerk reported she had been advised by the Council's insurers, Zurich, that it might be possible to have an umbrella events insurance if either all events to be covered were the responsibility of the Town Council, or if an events organisation was set up to cover the events of all groups within the area. Zurich would provide the Council with details of an appropriate broker.

Members agreed that the Town Council should now explore the establishing of an events organisation with a view to it taking out an umbrella policy by 1 April 2012.

**E010/11**

**10. CHRISTMAS LIGHTS**

The Clerk advised there was nothing new to report since the annual meeting, other than the fact that the proposal for new lights on the Town Hall pillars and

steps was to be considered by the Trustees of the Berwick-upon-Tweed Corporation (Freemen) at their next meeting on 27 May.

As requested, the Rotary Club had written to apply for assistance with the cost of erection and dismantling of the Christmas lights on the New Bridge and Scots Gate. Three quotations had been provided. It was clarified that the costs of this work had been included in the budget for Christmas lights for 2011.

**RESOLVED: The Town Council to meet the costs of the lowest quotation, at £1855, for the erection and dismantling of the Rotary Club lights on the New Bridge and Scots Gate for 2011.**

**E011/11**

**11.EVENTS LEAFLET**

The Clerk advised that copy for the events leaflet had still not been received. Members agreed that if the copy was still not available by the end of the week the project should be dropped for the current year, and deferred until 2012.

**E012/11**

**12.APPLICATIONS FOR FINANCIAL ASSISTANCE**

Councillor Bowlas, having declared a personal and prejudicial interest, left the room during discussion of the application by Berwick Rangers Juniors; Councillor Mc Neely left the room during consideration of the application by Berwick Slow Food, Councillor Reid taking the Chair for this item.

**RESOLVED: (i) To make £250 available to Berwick Rangers Juniors Youth Development; (ii) To make £500 available to Berwick Slow Food; (iii) To make £250 available to ReSTAGE; (iv) To make £500 available to Berwick Film and Media Arts Festival; (v) To make £1500 available to Spittal Improvement Trust to assist with the costs associated with Spittal Seaside Festival 2011, Christmas in Spittal and Spittal Gala 2011; and (vi) To make £250 available to Berwick Harriers AC – Curfew Run.**

**E013/11**

**13. APPOINTMENTS TO OUTSIDE BODIES**

No invitations had been received.

**E014/11**

**14. EVENTS IN 2011-12**

There was nothing to report about events in the municipal year 2011-12, but the Clerk confirmed that representatives of the Can-Am Pipes and Drums would be in

Berwick on 2 June at 11 am to discuss a proposed visit on 8 August 2012. Councillors Bowlas, Dixon, McNeely, Reid, Robertson and Smith would be present to welcome them.

**E012/11**

**15. DATE OF NEXT MEETING**

The next meeting would be held on Monday, 4 July at 6 pm in the Ante Room of the Town Hall.