

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **TUESDAY, 6 MARCH 2012 at 6.00 pm.**

The Agenda for the meeting is set out below.



Town Clerk

TUESDAY, 28 FEBRUARY 2012

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 17 January 2012.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business.

This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

5. AUTHORISATION OF PAYMENTS

To authorise payments on behalf of the Town Council (**Attachment A**).

6. STATEMENT OF RECEIPTS AND PAYMENTS

To note receipts and payments to date (**Attachment B**).

7. FINANCIAL ISSUES RAISED BY OTHER BODIES

To consider any matters raised by the Events or Environment and Regeneration Committees requiring additional authorisation.

8. DELEGATED DECISIONS

To note and agree decisions made under delegated powers (**Attachment C**).

9. LAND REGISTRY

To consider whether to have a standing agreement to undertake Land Registry searches as required.

A Formal Resolution is required to exclude the press and public during the discussion of the following agenda items, which included issues of a personal and/or confidential nature.

10. APPOINTMENT OF FINANCE OFFICER

To receive a report on the appointment of a Finance Officer.

11. LION ALLOTMENTS

To consider the position of the Council on the transfer of responsibility for the Lion Allotments.

12. RETIREMENT PAYMENTS

To receive a report on the meeting with staff regarding retirement payments.

13. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Tuesday, 29 May 2012.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors A Bowlas, G Hill, I Hunter, J Robertson, F Simpson and J Waterhouse