

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby summoned to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY 7 SEPTEMBER 2009 at 6.30 pm.**

The Agenda for the meeting is set out below.

Town Clerk

2 September 2009

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### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 1 June 2009.

**3. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**4. DISCLOSURE OF INTERESTS**

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

**5. AUTHORISATION OF PAYMENTS**

To authorise payments on behalf of the Town Council – (**Attachment A**).

**6. FINANCIAL REPORT**

To note the performance against budget for 2009-10 – (**Attachment B**).

**7. BUDGET PLANNING FOR 2010-11**

To agree a schedule for planning the budget for 2010-11.

**8. STAFFING SUB-COMMITTEE**

**A Formal Resolution is required to exclude the press and public during the discussion of this agenda item, which includes issues of a personal and confidential nature.**

To consider the recommendations of the Staffing Sub-Committee (**Attachment C**).

**A Formal Resolution is required to re-open the meeting to the press and public for the remainder of the meeting.**

**9. DATE OF NEXT MEETING**

The next meeting of the Finance and Resources Committee will be held at 6.30 pm on 9 November 2009.

**MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:**

**Councillors A Bowlas, I Hunter, J Robertson, F Simpson, J Waterhouse**