

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **TUESDAY 9 NOVEMBER 2010 at 6.00 pm.**

The Agenda for the meeting is set out below.



Town Clerk

1 November 2010.

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 7 September 2010.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

5. AUTHORISATION OF PAYMENTS

To authorise payments on behalf of the Town Council (**Attachment A**).

6. STATEMENT OF RECEIPTS AND PAYMENTS

To note receipts and payments to date (**Attachment B**).

7. EXTERNAL AUDIT 2009 – 2010

To receive a report from the Council's external auditor for the year ending 31 March 2010.

8. APPOINTMENT OF INTERNAL AUDITOR 2011

To agree the appointment of an internal auditor for 2011.

9. FINANCIAL REGULATIONS

To review the Council's financial regulations (**Attachment C to follow**).

10. DELEGATED DECISIONS

To note decisions on expenditure agreed under delegated authority (**Attachment D to follow**); and to consider awarding of IT support contract under delegated authority (Clerk to report).

11. FINANCIAL ISSUES RAISED BY OTHER COMMITTEES

A Formal Resolution is required to exclude the press and public during the discussion of Item 11 (i) which includes issues of a personal and confidential nature

To consider proposals made by:

- (i) Staffing Committee (**Attachment E – CONFIDENTIAL**)
- (ii) Events Committee
- (iii) Environment and Regeneration Committee

A Formal Resolution is required to re-open the meeting to the press and public for the remainder of the meeting.

12. APPOINTMENTS TO OUTSIDE BODIES

To consider any requests for representation on outside bodies.

13. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 13 December 2010 in the Ante-Room, Town Hall.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors A Bowlas, I Hunter, J Robertson, F Simpson and J Waterhouse.