

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **TUESDAY 13 SEPTEMBER 2011 at 6.00 pm.**

The Agenda for the meeting is set out below.



Town Clerk

6 September 2011

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 5 July 2011.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests.

5. AUTHORISATION OF PAYMENTS

To authorise payments on behalf of the Town Council (**Attachment A**).

6. STATEMENT OF RECEIPTS AND PAYMENTS AND REVIEW OF BUDGET

(i) To note receipts and payments to date. (**Attachment B**).

(ii) To review expenditure against budget. (**Attachment C**).

7. DELEGATED DECISIONS

To note and agree decisions made under delegated powers. (**Attachment D**).

8. FINANCIAL ISSUES RAISED BY OTHER BODIES

To consider any matters raised by the Events or Environment and Regeneration

Committees requiring additional authorisation.

9. RETIREMENT PAYMENTS

To consider the options for retirement payments for Town Council staff (**Attachment E**).

10. INSURANCE AND VALUATION

To confirm the renewal arrangements for the Council's insurances and consider the recommendation for a re-valuation of the civic regalia (**Attachment F**).

11. YOUTH COUNCIL

To consider a proposal to establish a Youth Council for Berwick-upon-Tweed. (**Attachment G**).

12. BOARDS TO RECORD NAMES OF TOWN MAYORS AND HONORARY FREEMEN

To consider the commissioning of boards to be placed in the Town Hall to record the names of (i) Town Mayors and their respective Sheriffs; and (ii) Honorary Freemen.

13. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Tuesday, 17 October 2011.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors A Bowlas, G Hill, I Hunter, J Robertson, F Simpson and J Waterhouse