

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 17 MARCH 2014 at 6.00 pm.**

The Agenda for the meeting is set out below.

Suea V. Rice

Town Clerk

10 March 2014

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 13 January 2014.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

5. REQUEST FOR DISPENSATION

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).
- (ii) To consider requests for dispensation.

6. HERE FOR YOU – A SERVICE HELPING PEOPLE INTO EMPLOYMENT

Presentation by Becci Murray, Project Manager

7. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments and orders on behalf of the Town Council (**Appendix A**).

8. STATEMENT OF EXPENDITURE AGAINST BUDGET

To note expenditure against budget (**Appendix B**).

9. RISK ASSESSMENT

To consider risks faced by the Town Council and their mitigation (**Appendix C**).

10. FINANCIAL ISSUES RAISED BY OTHER COMMITTEES

To consider any issues raised by other committees requiring approval by the Finance and Resources Committee (**Appendix D**).

11. DECISIONS MADE UNDER DELEGATED AUTHORITY

To note and agree payments made under delegated authority (**Appendix E**).

12. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance. (**Appendix F**).

To consider grants made by other Committees (**Appendix G**).

13. APPOINTMENTS TO OUTSIDE BODIES

To consider any requests for representation on outside bodies.

14. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 28 April 2014.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

**Councillors P Elliott, T Forrester, G Hill, I Hunter, G. Jones, J Robertson,
G Roughead, C Seymour, J Stephenson**