

## BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 18 MARCH 2013 at 6.00 pm.**

The Agenda for the meeting is set out below.

*Suea V. Rice*

Town Clerk

12 March 2013

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### A G E N D A

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record the minutes of the meeting held on 28 January 2013.

**3. STATEMENTS BY THE PUBLIC**

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**4. DISCLOSURE OF INTERESTS**

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

**5. REQUEST FOR DISPENSATION**

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).
- (ii) To consider requests for dispensation.

**6. AUTHORISATION OF PAYMENTS AND ORDERS**

To authorise payments and orders on behalf of the Town Council (**Appendix A**).

**7. STATEMENT OF RECEIPTS AND PAYMENTS**

To note receipts and payments to date (**Appendix B**).

**8. MAYOR'S AWARD**

To discuss, with John Bell, the proposal for a Mayor's Award

**9. BANNERS IN MARYGATE**

To consider a quote for replacement banners in Marygate.

**10. CHANGES TO THE 2013-14 BUDGET**

To note changes to the 2013-14 budget in the light of decisions made by standing committees (**Appendix C**).

**11. FINANCIAL ISSUES RAISED BY OTHER COMMITTEES**

To consider any issues raised by other committees requiring approval by the Finance and Resources Committee (**Appendix D**).

**12. DIRECT DEBIT**

To agree payments made under direct debit.

**13. DECISIONS MADE UNDER DELEGATED AUTHORITY**

To note and agree payments made under delegated authority (**Appendix E**).

**14. GRANT APPLICATION FORM**

To agree a revised application form for grants from the Town Council (**Appendix F**).

**15. APPLICATIONS FOR FINANCIAL ASSISTANCE**

To consider applications for financial assistance.

**16. APPOINTMENTS TO OUTSIDE BODIES**

To consider any requests for representation on outside bodies.

**17. DATE OF NEXT MEETING**

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 22nd April 2013 (**TBC**).

**MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:**

**Councillors B Douglas, P Herdman MBE, G Hill, I Hunter, J Robertson, F Simpson, J Waterhouse**