

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 19 NOVEMBER 2012 at 6.00 pm.**

The Agenda for the meeting is set out below.



Town Clerk

13 November 2012

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 17 September 2012.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

5. REQUEST FOR DISPENSATION

To receive from all members of the Committee an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions about, and voting on, on setting a precept for 2013/2014 (**Appendix A**)

6. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments and orders on behalf of the Town Council (**Appendix B**).

7. STATEMENT OF RECEIPTS AND PAYMENTS

To note receipts and payments to date (**Appendix C**).

8. TRANSFER OF LOCAL SERVICES

To consider the request from Northumberland County Council for the transfer of services from April 2013 (**Appendix D**).

9. CITIZENS' ADVICE BUREAU

To consider a proposal for financial assistance to the Berwick Citizens' Advice Bureau (**Appendix E**).

10. CIVIC APPAREL

To consider a request from the Sergeant at Mace for a new hat for the Mayor (verbal report).

11. MAYOR'S AWARD

To consider a proposal from the Berwick Youth Project for a Mayor's Award (**Appendix F**).

12. DIRECT DEBIT

To agree payments made under direct debit (to be tabled).

13. DECISIONS MADE UNDER DELEGATED AUTHORITY

To note and agree any payments made under delegated authority (to be tabled).

14. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance. (**Appendix G**)

15. APPOINTMENTS TO OUTSIDE BODIES

To consider any requests for representation on outside bodies.

16. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 17 December 2012.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors B Douglas, P Herdman MBE, G Hill, I Hunter, J Robertson, F Simpson, J Waterhouse