

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 22 JULY 2013 at 6.00 pm.**

The Agenda for the meeting is set out below.

Suea V. Rice

Town Clerk

16 July 2013

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 17 June 2013.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURES OF INTEREST

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

5. REQUEST FOR DISPENSATION

- (i) To receive from members who have a Disclosable Pecuniary Interest in any items on the agenda an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions and voting (pro-forma attached).
- (ii) To consider requests for dispensation.

6. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments and orders on behalf of the Town Council (**Appendix A**).

7. STATEMENT OF EXPENDITURE AGAINST BUDGET

To note expenditure against budget (**Appendix B**).

8. NEW DIRECT DEBIT

To agree setting up a direct debit to pay BT phone bills

9. STANDING COMMITTEE DECISIONS

To consider financial implications of decisions by other Standing Committees (**Appendix C**)

10. DECISIONS MADE UNDER DELEGATED AUTHORITY

To note and agree any payments made under delegated authority (**Appendix D**).

11. SUBMISSION OF ANNUAL RETURN

To note the submission of the annual return and supporting evidence

12. COUNCIL SEATS

To consider establishing a Councillor working group to review the locations and maintenance/replacement of the Council's seats

13. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance, including those referred from the Events and Environment and Regeneration Committees (**Appendix E**).

14. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 16 September 2013.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors P Elliott, T Forrester, G Hill, I Hunter, J Robertson, G Roughead, J Stephenson