

BERWICK-UPON-TWEED TOWN COUNCIL

To: **ALL MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE**

You are hereby requested to attend a meeting of the **FINANCE AND RESOURCES COMMITTEE** to be held in the Ante-Room, Town Hall, Marygate, Berwick-upon-Tweed, on **MONDAY, 28 JANUARY 2013 at 5.00 pm.**

The Agenda for the meeting is set out below.



Town Clerk

23 January 2013

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. MINUTES OF THE LAST MEETING

To sign as a correct record the minutes of the meeting held on 17 December 2012.

3. STATEMENTS BY THE PUBLIC

The Chairman to invite members of the public present, to put questions to, or draw relevant matters to the attention of, the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

4. DISCLOSURE OF INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest, (which includes any disclosable pecuniary interest), they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 9 July 2012, and are reminded that if they have any personal interests of a prejudicial nature they must not participate in any discussion or vote on the matter and must leave the room.

5. REQUEST FOR DISPENSATION

To receive from all members of the Committee an application for dispensation under section 33 of the Localism Act 2011 to enable members to participate in discussions about, and voting on, on setting a precept for 2013/2014 (**Appendix A**)

6. AUTHORISATION OF PAYMENTS AND ORDERS

To authorise payments and orders on behalf of the Town Council (**Appendix B**).

7. STATEMENT OF RECEIPTS AND PAYMENTS

To note receipts and payments to date (**Appendix C**).

8. BUDGET AND PRECEPT FOR 2013-14

To consider the budget for 2013-14 in the light of information received from Northumberland County Council; and to agree the precept.

9. INSURANCE OF BUS SHELTERS AND PUBLIC SEATS

To consider the Committee's view on insurance options for bus shelters and public seats (**Appendix D**).

10. PAYMENT METHODS

(i) To note creation of Paypal account (**Appendix E**).

(ii) To agree application for debit card (**Appendix F**)

11. DIRECT DEBIT

To agree payments made under direct debit (to be tabled).

12. DECISIONS MADE UNDER DELEGATED AUTHORITY

To note and agree any payments made under delegated authority (to be tabled).

13. APPLICATIONS FOR FINANCIAL ASSISTANCE

To consider applications for financial assistance.

14. APPOINTMENTS TO OUTSIDE BODIES

To consider any requests for representation on outside bodies.

15. DATE OF NEXT MEETING

The next meeting of the Finance and Resources Committee will be held at 6.00 pm on Monday, 18 March 2013.

MEMBERS OF THE FINANCE AND RESOURCES COMMITTEE:

Councillors B Douglas, P Herdman MBE, G Hill, I Hunter, J Robertson, F Simpson, J Waterhouse